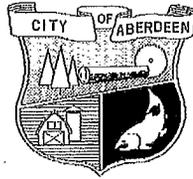


City of  
Aberdeen



# Operation and Maintenance for Municipal Field Operations

## **Pollution Prevention and Operation and Maintenance for Municipal Field Operations**

The Washington State Department of Ecology has implemented the Western Washington Phase II Municipal Stormwater Permit to municipalities over 10,000 residents. The City of Aberdeen's population is 16,042. We are now a phase II permittee as required by the Department of Ecology. Phase II requires storm water discharges to waters of the state owned or operated by small municipalities and from small separate storm sewer systems (MS4's), located within urbanized areas to obtain a permit. The City of Aberdeen, as a regulated MS4, is required to comply with permit regulations.

In accordance with the Phase II permit, The City of Aberdeen Public Works Department has established maintenance standards for operations that could adversely effect stormwater. These standards are as proactive, or more proactive, than those specified in Chapter 4 of Volume V of the 2005 Stormwater Management Manual for Western Washington.

## **Operational Source Control BMPs**

### *Formation of a Pollution Prevention Team*

Assign one or more individuals to be responsible for stormwater pollution control. Hold regular meetings to review the overall operation of the BMPs. Establish responsibilities for inspections, operation and maintenance, and availability for emergency situations. Train all team members in the operation, maintenance and inspections of BMPs, and reporting procedures.

### *Good Housekeeping*

- Promptly contain and clean up solid and liquid pollutant leaks and spills including oils, solvents, fuels, and dust from manufacturing operations on any exposed soil, vegetation, or paved area.
- Sweep paved material handling and storage areas regularly as needed, for the collection and disposal of dust and debris that could contaminate stormwater. Do not hose down pollutants from any area to the ground, storm drain, conveyance ditch, or receiving water unless necessary for dust control purposes to meet air quality regulations and unless the pollutants are conveyed to a treatment system approved by the local jurisdiction.
- Clean oils, debris, sludge, etc. from all BMP systems regularly, including catch basins, settling/detention basins, oil/water separators, boomed areas, and conveyance systems, to prevent the contamination of stormwater. Refer to Appendix IV-D R.3 of the Stormwater Management manual for Western Washington for references to assist in determining if a waste must be handled as hazardous waste.
- Promptly repair or replace all substantially cracked or otherwise damaged paved secondary containment, high-intensity parking and any other drainage areas, which are subjected to pollutant material leaks or spills.
- Promptly repair or replace all leaking connections, pipes, hoses, valves, etc. which can contaminate stormwater.

### **The following are recommended additional good housekeeping BMPs:**

- Clean up pollutant liquid leaks and spills in impervious uncovered containment areas at the end of each working day.
- Use solid absorbents, e.g., clay and peat absorbents and rags for cleanup of liquid spills/leaks, where practicable.
- Recycle materials, such as oils, solvents, and wood waste, to the maximum extent practicable.

### *Preventive Maintenance*

- Prevent the discharge of unpermitted liquid or solid wastes, process wastewater, and sewage to ground or surface water, or to storm drains which discharge to surface water, or to the ground.

- Do not connect floor drains in potential pollutant source areas to storm drains, surface water, or to the ground.
- Conduct all oily parts cleaning, steam cleaning, or pressure washing of equipment or containers inside a building, or on an impervious contained area, such as a concrete pad. Direct contaminated stormwater from such an area to a sanitary sewer where allowed by local sewer authority, or to other approved treatment.
- Do not pave over contaminated soil unless it has been determined that ground water has not been and will not be contaminated by the soil. Call Ecology for assistance.
- Construct impervious areas that are compatible with the materials handled. Portland cement concrete, asphalt, or equivalent material may be considered.
- Use drip pans to collect leaks and spills from industrial/ commercial equipment such as cranes at ship/boat building and repair facilities, log stackers, industrial parts, trucks and other vehicles, which are stored outside.
- At industrial and commercial facilities, drain oil and fuel filters before disposal. Discard empty oil and fuel filters, oily rags and other oily solid waste into appropriately closed and properly labeled containers, and in compliance with the Uniform Fire Code.
- For the storage of liquids use containers, such as steel and plastic drums, that are rigid and durable, corrosion resistant to the weather and fluid content, non-absorbent, water tight, rodent-proof, and equipped with a close fitting cover.
- For the temporary storage of solid wastes contaminated with liquids or other potential pollutant materials use dumpsters, garbage cans, drums and comparable containers, which are durable, corrosion resistant, non-absorbent, non-leaking, and equipped with either a solid cover or screen cover to prevent littering. If covered with a screen, the container must be stored under a lean-to or equivalent structure.
- Where exposed to stormwater, use containers, piping, tubing, pumps, fittings, and valves that are appropriate for their intended use and for the contained liquid.

**The following are recommended additional preventive maintenance BMPs:**

- Where feasible, store potential stormwater pollutant materials inside a building or under a cover and/or containment.
- Minimize use of toxic cleaning solvents, such as chlorinated solvents, and other toxic chemicals.
- Use environmentally safer raw materials, products, additives, etc. such as substitutes for zinc used in rubber production.
- Recycle waste materials such as solvents, coolants, oils, degreasers, and batteries to the maximum extent feasible. Refer to Appendix IV-C of the Stormwater Management manual for Western Washington for recommendations on recycling or disposal of vehicle waste liquids and other waste materials.
- Empty drip pans immediately after a spill or leak is collected in an uncovered area.
- Stencil warning signs at stormwater catch basins and drains, e.g., “Dump no waste.”

Note: Evidence of stormwater contamination can include the presence of visible sheen, color, or turbidity in the runoff, or present or historical operational problems at the facility. Simple pH measurements with litmus or pH paper can be used to test for stormwater contamination in areas subject to acid or alkaline contamination.

### ***Spill Prevention and Cleanup***

- Immediately upon discovery, stop, contain, and clean up all spills.
- If pollutant materials are stored on-site, have spill containment and cleanup kits readily accessible.
- If the spill has reached or may reach a sanitary or a storm sewer, ground water, or surface water notify Ecology and the local sewer authority immediately. Notification must comply with and federal spill reporting requirements. (See also record keeping at the end of this section and BMPs for Spills of Oil and Hazardous Substances)
- Do not flush absorbent materials or other spill cleanup materials to a storm drain. Collect the contaminated absorbent material as a solid and place in appropriate disposal containers.

#### **The following is a recommended additional BMP:**

Place and maintain emergency spill containment and cleanup kit(s) at outside areas where there is a potential for fluid spills. These kits should be appropriate for the materials being handled and the size of the potential spill.

Note: Ecology recommends that the kit(s) include salvage drums or containers, such as high density polyethylene, polypropylene or polyethylene sheet-lined steel; polyethylene or equivalent disposal bags; an emergency response guidebook; safety gloves/clothes/equipment; shovels or other soil removal equipment; and oil containment booms and absorbent pads; all stored in an impervious container.

### ***Employee Training***

Train all employees that work in pollutant source areas in identifying pollutant sources and in understanding pollutant control measures, spill response procedures, and environmentally acceptable material handling practices - particularly those related to vehicle/equipment liquids such as fuels, and vehicle/equipment cleaning. Use Ecology's "Guidance Manual for Preparing/Updating a Stormwater Pollution Prevention Plan for Industrial Facilities" (Publication Number 04-10-030) as a training reference.

### ***Inspections***

Conduct visual inspections quarterly during storm events to achieve following:

- Verify that the descriptions of the pollutant sources identified in the stormwater pollution control program are accurate.
- Verify that the stormwater pollutant controls (BMPs) being implemented are adequate.
- Update the site map to reflect current conditions.
- Include observations of the presence of floating materials, suspended solids, oil and grease, discoloration, turbidity and odor in the stormwater discharges; in outside vehicle

maintenance/repair; and liquid handling and storage areas. In areas where acid or alkaline materials are handled or stored use a simple litmus or pH paper to identify those types of stormwater contaminants where needed.

In addition, conduct at least one dry season inspection each year.

- Determine whether there is/are unpermitted non-stormwater discharges to storm drains or receiving waters, such as process wastewater and vehicle/equipment washwater, and either eliminate or obtain a permit for such a discharge.

### ***Record keeping***

Retain the following reports for three years:

- Visual inspection reports which should include: scope of the inspection, the personnel conducting the inspection, the date(s) of the inspection, major observations relating to the implementation of the SWPPP (performance of the BMPs, etc.) and actions taken to correct BMP inadequacies.
- Reports on spills of oil or hazardous substances in greater than Reportable Quantities (Code of Federal Regulations Title 40 Parts 302.4 and 117), including the following: oil, gasoline, or diesel fuel, that causes a violation of the State of Washington's Water Quality Standards, or, that causes a film or sheen upon or discoloration of the waters of the State or adjoining shorelines or causes a sludge or emulsion to be deposited beneath the surface of the water or upon adjoining shorelines.
- *To report a spill or to determine if a spill is a substance of a Reportable Quantity, call your Ecology regional office and ask for an oil spill operations or a hazardous waste specialist: Northwest Region (425) 649-7000*

*Also refer to Emergency Spill Response in Washington State, Publication # 97-1165-CP.*

### **The following is additional recommended record keeping:**

Maintain records of all related pollutant control and pollutant generating activities such as training, materials purchased, material use and disposal, maintenance performed, etc.

What: **Maintenance of Stormwater Facilities**

Why: Stormwater facilities, both public and private, must be maintained, or they may not provide their detention, treatment, and conveyance benefits. When not maintained, excessive and/or inadequately treated stormwater may be discharged to surface or ground waters. This may cause health risks to fish and people, and safety or property risks to people.

The purpose of the maintenance standard is to determine if maintenance is required. The maintenance standard is not a measure of the facilities required condition at all times between inspections. Exceeding the maintenance standard between inspections and/or maintenance is not a permit violation.

Where: Facilities located within the City of Aberdeen:

- Manholes and catch basins
- Highland Detention vaults (3)
- Highland Detention ponds (2)
- Duffy Street Detention basin
- Franklin Field Detention basin
- Wishkah Street Wetpond ?
- Wal-Mart Swale — private
- Oil Water Separators

Schedule: Unless there are circumstances beyond the Permittees control, when an inspection identifies an exceedence of the maintenance standard, maintenance shall be performed:

- Within 1 year for wet pool facilities and retention/detention ponds.
- Within 6 months for typical maintenance.
- Within 9 months for maintenance requiring re-vegetation.
- Within 2 years for maintenance that requires capital construction of less than \$25,000.

Annual inspection of all municipally owned or operated permanent stormwater treatment and flow control facilities, other than catch basins, and taking appropriate maintenance actions in accordance with the adopted maintenance standards.

The annual inspection requirement may be reduced based on inspection records. Reducing the inspection frequency shall be based on maintenance records of double the length of time of the proposed inspection frequency. In the absence of maintenance records, the Permittee may substitute written statements to document a specific less frequent inspection schedule. Written statements shall be based on actual inspection and

maintenance experience and shall be certified in accordance with G19 *Certification and Signature*.

Spot checks of potentially damaged permanent treatment and flow control facilities (other than catch basins) after major (greater than 24-hour-10-year recurrence interval rainfall) storm events. If spot checks indicate widespread damage/maintenance needs, inspect all stormwater treatment and flow control facilities that may be affected.

Inspection of all catch basins and inlets owned or operated by the Permittee at least once before the end of the Permit term. Clean catch basins if the inspection indicates cleaning is needed to comply with maintenance standards established in the 2005 *Stormwater Management Manual for Western Washington*.

Circumstances beyond the permittees control include denial or delay of access by property owners, denial or delay of necessary permit approvals, and unexpected reallocations of maintenance staff to perform emergency work. For each exceedence of the required timeframe, the Permittee shall document the circumstances and how they were beyond their control.

How: Conduct repairs or take appropriate maintenance action in accordance with established maintenance standards based on the results of the inspections.

Decant water shall be disposed of at the Vactor waste facility in accordance with Appendix 6 *Street Waste Disposal*.

Inspections of catch basins shall be conducted on a "circuit basis" whereby a sampling of catch basins and inlets within each circuit is inspected to identify maintenance needs. Include in the sampling an inspection of the catch basin immediately upstream of any system outfall. Clean all catch basins within a given circuit at one time if the inspection sampling indicates cleaning is needed to comply with maintenance standards established

Proposed Changes: Keep records of inspections and maintenance performed on the City's new work order program.

## **BMPs for Maintenance of Stormwater Drainage and Treatment Systems**

**Description of Pollutant Sources:** Facilities include roadside catch basins on arterials and within residential areas, conveyance systems, detention facilities such as ponds and vaults, oil and water separators, biofilters, settling basins, infiltration systems, and all other types of stormwater treatment systems presented in Volume V. Roadside catch basins can remove from 5 to 15 percent of the pollutants present in stormwater. When catch basins are about 60 percent full of sediment, they cease removing sediments. Oil and grease, hydrocarbons, debris, heavy metals, sediments and contaminated water are found in catch basins, oil and water separators, settling basins, etc.

**Pollutant Control Approach:** Provide maintenance and cleaning of debris, sediments, and oil from stormwater collection, conveyance, and treatment systems to obtain proper operation.

### **Applicable Operational BMPs:**

Maintain stormwater treatment facilities according to the O & M procedures presented in Section 4.6 of Volume V in addition to the following BMPs:

- Inspect and clean treatment BMPs, conveyance systems, and catch basins as needed, and determine whether improvements in O & M are needed.
- Promptly repair any deterioration threatening the structural integrity of the facilities. These include replacement of clean-out gates, catch basin lids, and rock in emergency spillways.
- Ensure that storm sewer capacities are not exceeded and that heavy sediment discharges to the sewer system are prevented.
- Regularly remove debris and sludge from BMPs used for peak-rate control, treatment, etc. and discharge to a sanitary sewer if approved by the sewer authority, or truck to a local or state government approved disposal site.
- Clean catch basins when the depth of deposits reaches 60 percent of the sump depth as measured from the bottom of basin to the invert of the lowest pipe into or out of the basin. However, in no case should there be less than six inches clearance from the debris surface to the invert of the lowest pipe. Some catch basins (for example, WSDOT Type 1L basins) may have as little as 12 inches sediment storage below the invert. These catch basins will need more frequent inspection and cleaning to prevent scouring. Where these catch basins are part of a stormwater collection and treatment system, the system owner/operator may choose to concentrate maintenance efforts on downstream control devices as part of a systems approach.

- Clean woody debris in a catch basin as frequently as needed to ensure proper operation of the catchbasin.
- Post warning signs; “Dump No Waste - Drains to Ground Water,” “Streams,” “Lakes,” or emboss on or adjacent to all storm drain inlets *where practical*.
- Disposal of sediments and liquids from the catch basins must comply with “Recommendations for Management of Street Wastes” described in Appendix IV-G of this volume.

**Additional Applicable BMPs:** Select additional applicable BMPs from this chapter depending on the pollutant sources and activities conducted at the facility. Those BMPs include:

- BMPs for Soil Erosion and Sediment Control at Industrial Sites
- BMPs for Storage of Liquid, Food Waste, or Dangerous Waste Containers
- BMPs for Spills of Oil and Hazardous Substances
- BMPs for Illicit Connections to Storm Drains
- BMPs for Urban Streets.

## 4.6 Maintenance Standards for Drainage Facilities

The facility-specific maintenance standards contained in this section are intended to be conditions for determining if maintenance actions are required as identified through inspection. They are not intended to be measures of the facility's required condition at all times between inspections. In other words, exceedence of these conditions at any time between inspections and/or maintenance does not automatically constitute a violation of these standards. However, based upon inspection observations, the inspection and maintenance schedules shall be adjusted to minimize the length of time that a facility is in a condition that requires a maintenance action.

Table 4.5 – Maintenance Standards

### No. 1 – Detention Ponds

Maintenance Component	Defect	Conditions When Maintenance Is Needed	Results Expected When Maintenance Is Performed
General	Trash & Debris	Any trash and debris which exceed 5 cubic feet per 1,000 square feet (this is about equal to the amount of trash it would take to fill up one standard size garbage can). In general, there should be no visual evidence of dumping.  If less than threshold all trash and debris will be removed as part of next scheduled maintenance.	Trash and debris cleared from site.
	Poisonous Vegetation and noxious weeds	Any poisonous or nuisance vegetation which may constitute a hazard to maintenance personnel or the public.  Any evidence of noxious weeds as defined by State or local regulations.  (Apply requirements of adopted IPM policies for the use of herbicides).	No danger of poisonous vegetation where maintenance personnel or the public might normally be. (Coordinate with local health department)  Complete eradication of noxious weeds may not be possible. Compliance with State or local eradication policies required
	Contaminants and Pollution	Any evidence of oil, gasoline, contaminants or other pollutants  (Coordinate removal/cleanup with local water quality response agency).	No contaminants or pollutants present.
	Rodent Holes	Any evidence of rodent holes if facility is acting as a dam or berm, or any evidence of water piping through dam or berm via rodent holes.	Rodents destroyed and dam or berm repaired. (Coordinate with local health department; coordinate with Ecology Dam Safety Office if pond exceeds 10 acre-feet.)

## No. 1 – Detention Ponds

Maintenance Component	Defect	Conditions When Maintenance Is Needed	Results Expected When Maintenance Is Performed
	Beaver Dams	Dam results in change or function of the facility.	Facility is returned to design function.  (Coordinate trapping of beavers and removal of dams with appropriate permitting agencies)
	Insects	When insects such as wasps and hornets interfere with maintenance activities.	Insects destroyed or removed from site.  Apply insecticides in compliance with adopted IPM policies
	Tree Growth and Hazard Trees	Tree growth does not allow maintenance access or interferes with maintenance activity (i.e., slope mowing, silt removal, vactoring, or equipment movements). If trees are not interfering with access or maintenance, do not remove  If dead, diseased, or dying trees are identified  (Use a certified Arborist to determine health of tree or removal requirements)	Trees do not hinder maintenance activities. Harvested trees should be recycled into mulch or other beneficial uses (e.g., alders for firewood).  Remove hazard Trees
Side Slopes of Pond	Erosion	Eroded damage over 2 inches deep where cause of damage is still present or where there is potential for continued erosion.  Any erosion observed on a compacted berm embankment.	Slopes should be stabilized using appropriate erosion control measure(s); e.g., rock reinforcement, planting of grass, compaction.  If erosion is occurring on compacted berms a licensed civil engineer should be consulted to resolve source of erosion.
Storage Area	Sediment	Accumulated sediment that exceeds 10% of the designed pond depth unless otherwise specified or affects inletting or outletting condition of the facility.	Sediment cleaned out to designed pond shape and depth; pond reseeded if necessary to control erosion.
	Liner (If Applicable)	Liner is visible and has more than three 1/4-inch holes in it.	Liner repaired or replaced. Liner is fully covered.

## No. 1 – Detention Ponds

Maintenance Component	Defect	Conditions When Maintenance Is Needed	Results Expected When Maintenance Is Performed
Pond Berms (Dikes)	Settlements	<p>Any part of berm which has settled 4 inches lower than the design elevation.</p> <p>If settlement is apparent, measure berm to determine amount of settlement.</p> <p>Settling can be an indication of more severe problems with the berm or outlet works. A licensed civil engineer should be consulted to determine the source of the settlement.</p>	Dike is built back to the design elevation.
	Piping	<p>Discernable water flow through pond berm. Ongoing erosion with potential for erosion to continue.</p> <p>(Recommend a Goethechnical engineer be called in to inspect and evaluate condition and recommend repair of condition.</p>	Piping eliminated. Erosion potential resolved.
Emergency Overflow/ Spillway and Berms over 4 feet in height.	Tree Growth	<p>Tree growth on emergency spillways creates blockage problems and may cause failure of the berm due to uncontrolled overtopping.</p> <p>Tree growth on berms over 4 feet in height may lead to piping through the berm which could lead to failure of the berm.</p>	Trees should be removed. If root system is small (base less than 4 inches) the root system may be left in place. Otherwise the roots should be removed and the berm restored. A licensed civil engineer should be consulted for proper berm/spillway restoration.
	Piping	<p>Discernable water flow through pond berm. Ongoing erosion with potential for erosion to continue.</p> <p>(Recommend a Goethechnical engineer be called in to inspect and evaluate condition and recommend repair of condition.</p>	Piping eliminated. Erosion potential resolved.
Emergency Overflow/ Spillway	Emergency Overflow/ Spillway	<p>Only one layer of rock exists above native soil in area five square feet or larger, or any exposure of native soil at the top of out flow path of spillway.</p> <p>(Rip-rap on inside slopes need not be replaced.)</p>	Rocks and pad depth are restored to design standards.
	Erosion	See "Side Slopes of Pond"	

No. 2 – Infiltration

Maintenance Component	Defect	Conditions When Maintenance Is Needed	Results Expected When Maintenance Is Performed
General	Trash & Debris	See "Detention Ponds" (No. 1).	See "Detention Ponds" (No. 1).
	Poisonous/Noxious Vegetation	See "Detention Ponds" (No. 1).	See "Detention Ponds" (No. 1).
	Contaminants and Pollution	See "Detention Ponds" (No. 1).	See "Detention Ponds" (No. 1).
	Rodent Holes	See "Detention Ponds" (No. 1).	See "Detention Ponds" (No. 1)
Storage Area	Sediment	Water ponding in infiltration pond after rainfall ceases and appropriate time allowed for infiltration.  (A percolation test pit or test of facility indicates facility is only working at 90% of its designed capabilities. If two inches or more sediment is present, remove).	Sediment is removed and/or facility is cleaned so that infiltration system works according to design.
Filter Bags (if applicable)	Filled with Sediment and Debris	Sediment and debris fill bag more than 1/2 full.	Filter bag is replaced or system is redesigned.
Rock Filters	Sediment and Debris	By visual inspection, little or no water flows through filter during heavy rain storms.	Gravel in rock filter is replaced.
Side Slopes of Pond	Erosion	See "Detention Ponds" (No. 1).	See "Detention Ponds" (No. 1).
Emergency Overflow Spillway and Berms over 4 feet in height.	Tree Growth	See "Detention Ponds" (No. 1).	See "Detention Ponds" (No. 1).
	Piping	See "Detention Ponds" (No. 1).	See "Detention Ponds" (No. 1).
Emergency Overflow Spillway	Rock Missing	See "Detention Ponds" (No. 1).	See "Detention Ponds" (No. 1).
	Erosion	See "Detention Ponds" (No. 1).	See "Detention Ponds" (No. 1).
Pre-settling Ponds and Vaults	Facility or sump filled with Sediment and/or debris	6" or designed sediment trap depth of sediment.	Sediment is removed.

### No. 3 – Closed Detention Systems (Tanks/Vaults)

Maintenance Component	Defect	Conditions When Maintenance is Needed	Results Expected When Maintenance is Performed
Storage Area	Plugged Air Vents	One-half of the cross section of a vent is blocked at any point or the vent is damaged.	Vents open and functioning.
	Debris and Sediment	Accumulated sediment depth exceeds 10% of the diameter of the storage area for 1/2 length of storage vault or any point depth exceeds 15% of diameter.  (Example: 72-inch storage tank would require cleaning when sediment reaches depth of 7 inches for more than 1/2 length of tank.)	All sediment and debris removed from storage area.
	Joints Between Tank/Pipe Section	Any openings or voids allowing material to be transported into facility.  (Will require engineering analysis to determine structural stability).	All joint between tank/pipe sections are sealed.
	Tank Pipe Bent Out of Shape	Any part of tank/pipe is bent out of shape more than 10% of its design shape. (Review required by engineer to determine structural stability).	Tank/pipe repaired or replaced to design.
	Vault Structure Includes Cracks in Wall, Bottom, Damage to Frame and/or Top Slab	Cracks wider than 1/2-inch and any evidence of soil particles entering the structure through the cracks, or maintenance/inspection personnel determines that the vault is not structurally sound.  Cracks wider than 1/2-inch at the joint of any inlet/outlet pipe or any evidence of soil particles entering the vault through the walls.	Vault replaced or repaired to design specifications and is structurally sound.  No cracks more than 1/4-inch wide at the joint of the inlet/outlet pipe.
Manhole	Cover Not in Place	Cover is missing or only partially in place. Any open manhole requires maintenance.	Manhole is closed.
	Locking Mechanism Not Working	Mechanism cannot be opened by one maintenance person with proper tools. Bolts into frame have less than 1/2 inch of thread (may not apply to self-locking lids).	Mechanism opens with proper tools.
	Cover Difficult to Remove	One maintenance person cannot remove lid after applying normal lifting pressure. Intent is to keep cover from sealing off access to maintenance.	Cover can be removed and reinstalled by one maintenance person.
	Ladder Rungs Unsafe	Ladder is unsafe due to missing rungs, misalignment, not securely attached to structure wall, rust, or cracks.	Ladder meets design standards. Allows maintenance person safe access.
Catch Basins	See "Catch Basins" (No. 5)	See "Catch Basins" (No. 5).	See "Catch Basins" (No. 5).

#### No. 4 – Control Structure/Flow Restrictor

Maintenance Component	Defect	Condition When Maintenance is Needed	Results Expected When Maintenance is Performed
General	Trash and Debris (Includes Sediment)	Material exceeds 25% of sump depth or 1 foot below orifice plate.	Control structure orifice is not blocked. All trash and debris removed.
	Structural Damage	Structure is not securely attached to manhole wall.	Structure securely attached to wall and outlet pipe.
		Structure is not in upright position (allow up to 10% from plumb).	Structure in correct position.
		Connections to outlet pipe are not watertight and show signs of rust.	Connections to outlet pipe are water tight; structure repaired or replaced and works as designed.
		Any holes--other than designed holes--in the structure.	Structure has no holes other than designed holes.
Cleanout Gate	Damaged or Missing	Cleanout gate is not watertight or is missing.	Gate is watertight and works as designed.
		Gate cannot be moved up and down by one maintenance person.	Gate moves up and down easily and is watertight.
		Chain/rod leading to gate is missing or damaged.	Chain is in place and works as designed.
		Gate is rusted over 50% of its surface area.	Gate is repaired or replaced to meet design standards.
Orifice Plate	Damaged or Missing	Control device is not working properly due to missing, out of place, or bent orifice plate.	Plate is in place and works as designed.
	Obstructions	Any trash, debris, sediment, or vegetation blocking the plate.	Plate is free of all obstructions and works as designed.
Overflow Pipe	Obstructions	Any trash or debris blocking (or having the potential of blocking) the overflow pipe.	Pipe is free of all obstructions and works as designed.
Manhole	See "Closed Detention Systems" (No. 3).	See "Closed Detention Systems" (No. 3).	See "Closed Detention Systems" (No. 3).
Catch Basin	See "Catch Basins" (No. 5).	See "Catch Basins" (No. 5).	See "Catch Basins" (No. 5).

## No. 5 – Catch Basins

Maintenance Component	Defect	Conditions When Maintenance is Needed	Results Expected When Maintenance is performed
General	Trash & Debris	Trash or debris which is located immediately in front of the catch basin opening or is blocking inletting capacity of the basin by more than 10%.	No Trash or debris located immediately in front of catch basin or on grate opening.
		Trash or debris (in the basin) that exceeds 60 percent of the sump depth as measured from the bottom of basin to invert of the lowest pipe into or out of the basin, but in no case less than a minimum of six inches clearance from the debris surface to the invert of the lowest pipe.	No trash or debris in the catch basin.
		Trash or debris in any inlet or outlet pipe blocking more than 1/3 of its height.	Inlet and outlet pipes free of trash or debris.
		Dead animals or vegetation that could generate odors that could cause complaints or dangerous gases (e.g., methane).	No dead animals or vegetation present within the catch basin.
	Sediment	Sediment (in the basin) that exceeds 60 percent of the sump depth as measured from the bottom of basin to invert of the lowest pipe into or out of the basin, but in no case less than a minimum of 6 inches clearance from the sediment surface to the invert of the lowest pipe.	No sediment in the catch basin
	Structure Damage to Frame and/or Top Slab	Top slab has holes larger than 2 square inches or cracks wider than 1/4 inch  (Intent is to make sure no material is running into basin).	Top slab is free of holes and cracks.
		Frame not sitting flush on top slab, i.e., separation of more than 3/4 inch of the frame from the top slab. Frame not securely attached	Frame is sitting flush on the riser rings or top slab and firmly attached.
	Fractures or Cracks in Basin Walls/ Bottom	Maintenance person judges that structure is unsound.	Basin replaced or repaired to design standards.
		Grout fillet has separated or cracked wider than 1/2 inch and longer than 1 foot at the joint of any inlet/outlet pipe or any evidence of soil particles entering catch basin through cracks.	Pipe is regouted and secure at basin wall.
	Settlement/ Misalignment	If failure of basin has created a safety, function, or design problem.	Basin replaced or repaired to design standards.
	Vegetation	Vegetation growing across and blocking more than 10% of the basin opening.	No vegetation blocking opening to basin.
		Vegetation growing in inlet/outlet pipe joints that is more than six inches tall and less than six inches apart.	No vegetation or root growth present.

### No. 5 – Catch Basins

Maintenance Component	Defect	Conditions When Maintenance is Needed	Results Expected When Maintenance is performed
	Contamination and Pollution	See "Detention Ponds" (No. 1).	No pollution present.
Catch Basin Cover	Cover Not in Place	Cover is missing or only partially in place. Any open catch basin requires maintenance.	Catch basin cover is closed
	Locking Mechanism Not Working	Mechanism cannot be opened by one maintenance person with proper tools. Bolts into frame have less than 1/2 inch of thread.	Mechanism opens with proper tools.
	Cover Difficult to Remove	One maintenance person cannot remove lid after applying normal lifting pressure. (Intent is keep cover from sealing off access to maintenance.)	Cover can be removed by one maintenance person.
Ladder	Ladder Rungs Unsafe	Ladder is unsafe due to missing rungs, not securely attached to basin wall, misalignment, rust, cracks, or sharp edges.	Ladder meets design standards and allows maintenance person safe access.
Metal Grates (If Applicable)	Grate opening Unsafe	Grate with opening wider than 7/8 inch.	Grate opening meets design standards.
	Trash and Debris	Trash and debris that is blocking more than 20% of grate surface inletting capacity.	Grate free of trash and debris.
	Damaged or Missing.	Grate missing or broken member(s) of the grate.	Grate is in place and meets design standards.

### No. 6 – Debris Barriers (e.g., Trash Racks)

Maintenance Components	Defect	Condition When Maintenance is Needed	Results Expected When Maintenance is Performed
General	Trash and Debris	Trash or debris that is plugging more than 20% of the openings in the barrier.	Barrier cleared to design flow capacity.
Metal	Damaged/ Missing Bars.	Bars are bent out of shape more than 3 inches.	Bars in place with no bends more than 3/4 inch.
		Bars are missing or entire barrier missing.	Bars in place according to design.
		Bars are loose and rust is causing 50% deterioration to any part of barrier.	Barrier replaced or repaired to design standards.
	Inlet/Outlet Pipe	Debris barrier missing or not attached to pipe	Barrier firmly attached to pipe

## No. 7 – Energy Dissipaters

Maintenance Components	Defect	Conditions When Maintenance is Needed	Results Expected When Maintenance is Performed
External:			
Rock Pad	Missing or Moved Rock	Only one layer of rock exists above native soil in area five square feet or larger, or any exposure of native soil.	Rock pad replaced to design standards.
	Erosion	Soil erosion in or adjacent to rock pad.	Rock pad replaced to design standards.
Dispersion Trench	Pipe Plugged with Sediment	Accumulated sediment that exceeds 20% of the design depth.	Pipe cleaned/flushed so that it matches design.
	Not Discharging Water Properly	Visual evidence of water discharging at concentrated points along trench (normal condition is a "sheet flow" of water along trench). Intent is to prevent erosion damage.	Trench redesigned or rebuilt to standards.
	Perforations Plugged.	Over 1/2 of perforations in pipe are plugged with debris and sediment.	Perforated pipe cleaned or replaced.
	Water Flows Out Top of "Distributor" Catch Basin.	Maintenance person observes or receives credible report of water flowing out during any storm less than the design storm or its causing or appears likely to cause damage.	Facility rebuilt or redesigned to standards.
	Receiving Area Over-Saturated	Water in receiving area is causing or has potential of causing landslide problems.	No danger of landslides.
Internal:			
Manhole/Chamber	Worn or Damaged Post, Baffles, Side of Chamber	Structure dissipating flow deteriorates to 1/2 of original size or any concentrated worn spot exceeding one square foot which would make structure unsound.	Structure replaced to design standards.
	Other Defects	See "Catch Basins" (No. 5).	See "Catch Basins" (No. 5).

## No. 8 – Typical Biofiltration Swale

Maintenance Component	Defect or Problem	Condition When Maintenance is Needed	Recommended Maintenance to Correct Problem
General	Sediment Accumulation on Grass	Sediment depth exceeds 2 inches.	Remove sediment deposits on grass treatment area of the bio-swale. When finished, swale should be level from side to side and drain freely toward outlet. There should be no areas of standing water once inflow has ceased.
	Standing Water	When water stands in the swale between storms and does not drain freely.	Any of the following may apply: remove sediment or trash blockages, improve grade from head to foot of swale, remove clogged check dams, add underdrains or convert to a wet biofiltration swale.
	Flow spreader	Flow spreader uneven or clogged so that flows are not uniformly distributed through entire swale width.	Level the spreader and clean so that flows are spread evenly over entire swale width.
	Constant Baseflow	When small quantities of water continually flow through the swale, even when it has been dry for weeks, and an eroded, muddy channel has formed in the swale bottom.	Add a low-flow pea-gravel drain the length of the swale or by-pass the baseflow around the swale.
	Poor Vegetation Coverage	When grass is sparse or bare or eroded patches occur in more than 10% of the swale bottom.	Determine why grass growth is poor and correct that condition. Re-plant with plugs of grass from the upper slope: plant in the swale bottom at 8-inch intervals. Or re-seed into loosened, fertile soil.
	Vegetation	When the grass becomes excessively tall (greater than 10-inches); when nuisance weeds and other vegetation starts to take over.	Mow vegetation or remove nuisance vegetation so that flow not impeded. Grass should be mowed to a height of 3 to 4 inches. Remove grass clippings.
	Excessive Shading	Grass growth is poor because sunlight does not reach swale.	If possible, trim back over-hanging limbs and remove brushy vegetation on adjacent slopes.
	Inlet/Outlet	Inlet/outlet areas clogged with sediment and/or debris.	Remove material so that there is no clogging or blockage in the inlet and outlet area.
	Trash and Debris Accumulation	Trash and debris accumulated in the bio-swale.	Remove trash and debris from bioswale.
	Erosion/Scouring	Eroded or scoured swale bottom due to flow channelization, or higher flows.	For ruts or bare areas less than 12 inches wide, repair the damaged area by filling with crushed gravel. If bare areas are large, generally greater than 12 inches wide, the swale should be re-graded and re-seeded. For smaller bare areas, overseed when bare spots are evident, or take plugs of grass from the upper slope and plant in the swale bottom at 8-inch intervals.

## No. 9 – Wet Biofiltration Swale

Maintenance Component	Defect or Problem	Condition When Maintenance is Needed	Recommended Maintenance to Correct Problem
General	Sediment Accumulation	Sediment depth exceeds 2-inches in 10% of the swale treatment area.	Remove sediment deposits in treatment area.
	Water Depth	Water not retained to a depth of about 4 inches during the wet season.	Build up or repair outlet berm so that water is retained in the wet swale.
	Wetland Vegetation	Vegetation becomes sparse and does not provide adequate filtration, OR vegetation is crowded out by very dense clumps of cattail, which do not allow water to flow through the clumps.	Determine cause of lack of vigor of vegetation and correct. Replant as needed. For excessive cattail growth, cut cattail shoots back and compost off-site. Note: normally wetland vegetation does not need to be harvested unless die-back is causing oxygen depletion in downstream waters.
	Inlet/Outlet	Inlet/outlet area clogged with sediment and/or debris.	Remove clogging or blockage in the inlet and outlet areas.
	Trash and Debris Accumulation	See "Detention Ponds" (No. 1).	Remove trash and debris from wet swale.
	Erosion/Scouring	Swale has eroded or scoured due to flow channelization, or higher flows.	Check design flows to assure swale is large enough to handle flows. By-pass excess flows or enlarge swale. Replant eroded areas with fibrous-rooted plants such as <i>Juncus effusus</i> (soft rush) in wet areas or snowberry ( <i>Symphoricarpos albus</i> ) in dryer areas.

## No. 10 – Filter Strips

Maintenance Component	Defect or Problem	Condition When Maintenance is Needed	Recommended Maintenance to Correct Problem
General	Sediment Accumulation on Grass	Sediment depth exceeds 2 inches.	Remove sediment deposits, re-level so slope is even and flows pass evenly through strip.
	Vegetation	When the grass becomes excessively tall (greater than 10-inches); when nuisance weeds and other vegetation starts to take over.	Mow grass, control nuisance vegetation, such that flow not impeded. Grass should be mowed to a height between 3-4 inches.
	Trash and Debris Accumulation	Trash and debris accumulated on the filter strip.	Remove trash and Debris from filter.
	Erosion/Scouring	Eroded or scoured areas due to flow channelization, or higher flows.	For ruts or bare areas less than 12 inches wide, repair the damaged area by filling with crushed gravel. The grass will creep in over the rock in time. If bare areas are large, generally greater than 12 inches wide, the filter strip should be re-graded and re-seeded. For smaller bare areas, overseed when bare spots are evident.
	Flow spreader	Flow spreader uneven or clogged so that flows are not uniformly distributed through entire filter width.	Level the spreader and clean so that flows are spread evenly over entire filter width.

No. 11 – Wetponds

Maintenance Component	Defect	Condition When Maintenance is Needed	Results Expected When Maintenance is Performed
General	Water level	First cell is empty, doesn't hold water.	Line the first cell to maintain at least 4 feet of water. Although the second cell may drain, the first cell must remain full to control turbulence of the incoming flow and reduce sediment resuspension.
	Trash and Debris	Accumulation that exceeds 1 CF per 1000-SF of pond area.	Trash and debris removed from pond.
	Inlet/Outlet Pipe	Inlet/Outlet pipe clogged with sediment and/or debris material.	No clogging or blockage in the inlet and outlet piping.
	Sediment Accumulation in Pond Bottom	Sediment accumulations in pond bottom that exceeds the depth of sediment zone plus 6-inches, usually in the first cell.	Sediment removed from pond bottom.
	Oil Sheen on Water	Prevalent and visible oil sheen.	Oil removed from water using oil-absorbent pads or vacator truck. Source of oil located and corrected. If chronic low levels of oil persist, plant wetland plants such as <i>Juncus effusus</i> (soft rush) which can uptake small concentrations of oil.
	Erosion	Erosion of the pond's side slopes and/or scouring of the pond bottom, that exceeds 6-inches, or where continued erosion is prevalent.	Slopes stabilized using proper erosion control measures and repair methods.
	Settlement of Pond Dike/Berm	Any part of these components that has settled 4-inches or lower than the design elevation, or inspector determines dike/berm is unsound.	Dike/berm is repaired to specifications.
	Internal Berm	Berm dividing cells should be level.	Berm surface is leveled so that water flows evenly over entire length of berm.
Overflow Spillway	Rock is missing and soil is exposed at top of spillway or outside slope.	Rocks replaced to specifications.	

No. 12 – Wetvaults

Maintenance Component	Defect	Condition When Maintenance is Needed	Results Expected When Maintenance is Performed
General	Trash/Debris Accumulation	Trash and debris accumulated in vault, pipe or inlet/outlet (includes floatables and non-floatables).	Remove trash and debris from vault.
	Sediment Accumulation in Vault	Sediment accumulation in vault bottom exceeds the depth of the sediment zone plus 6-inches.	Remove sediment from vault.
	Damaged Pipes	Inlet/outlet piping damaged or broken and in need of repair.	Pipe repaired and/or replaced.
	Access Cover Damaged/Not Working	Cover cannot be opened or removed, especially by one person.	Pipe repaired or replaced to proper working specifications.
	Ventilation	Ventilation area blocked or plugged.	Blocking material removed or cleared from ventilation area. A specified % of the vault surface area must provide ventilation to the vault interior (see design specifications).
	Vault Structure Damage - Includes Cracks in Walls Bottom, Damage to Frame and/or Top Slab	Maintenance/inspection personnel determine that the vault is not structurally sound.	Vault replaced or repairs made so that vault meets design specifications and is structurally sound.
		Cracks wider than 1/2-inch at the joint of any inlet/outlet pipe or evidence of soil particles entering through the cracks.	Vault repaired so that no cracks exist wider than 1/4-inch at the joint of the inlet/outlet pipe.
	Baffles	Baffles corroding, cracking, warping and/or showing signs of failure as determined by maintenance/inspection staff.	Baffles repaired or replaced to specifications.
Access Ladder Damage	Ladder is corroded or deteriorated, not functioning properly, not attached to structure wall, missing rungs, has cracks and/or misaligned. Confined space warning sign missing.	Ladder replaced or repaired to specifications, and is safe to use as determined by inspection personnel. Replace sign warning of confined space entry requirements. Ladder and entry notification complies with OSHA standards.	

No. 13 – Sand Filters (above ground/open)

Maintenance Component	Defect	Condition When Maintenance is Needed	Results Expected When Maintenance is Performed
Above Ground (open sand filter)	Sediment Accumulation on top layer	Sediment depth exceeds 1/2-inch.	No sediment deposit on grass layer of sand filter that would impede permeability of the filter section.
	Trash and Debris Accumulations	Trash and debris accumulated on sand filter bed.	Trash and debris removed from sand filter bed.
	Sediment/ Debris in Clean-Outs	When the clean-outs become full or partially plugged with sediment and/or debris.	Sediment removed from clean-outs.
	Sand Filter Media	Drawdown of water through the sand filter media takes longer than 24-hours, and/or flow through the overflow pipes occurs frequently.	Top several inches of sand are scraped. May require replacement of entire sand filter depth depending on extent of plugging (a sieve analysis is helpful to determine if the lower sand has too high a proportion of fine material).
	Prolonged Flows	Sand is saturated for prolonged periods of time (several weeks) and does not dry out between storms due to continuous base flow or prolonged flows from detention facilities.	Low, continuous flows are limited to a small portion of the facility by using a low wooden divider or slightly depressed sand surface.
	Short Circuiting	When flows become concentrated over one section of the sand filter rather than dispersed.	Flow and percolation of water through sand filter is uniform and dispersed across the entire filter area.
	Erosion Damage to Slopes	Erosion over 2-inches deep where cause of damage is prevalent or potential for continued erosion is evident.	Slopes stabilized using proper erosion control measures.
	Rock Pad Missing or Out of Place	Soil beneath the rock is visible.	Rock pad replaced or rebuilt to design specifications.
	Flow Spreader	Flow spreader uneven or clogged so that flows are not uniformly distributed across sand filter.	Spreader leveled and cleaned so that flows are spread evenly over sand filter.
Damaged Pipes	Any part of the piping that is crushed or deformed more than 20% or any other failure to the piping.	Pipe repaired or replaced.	

No. 14 –Sand Filters (below ground/enclosed)

Maintenance Component	Defect	Condition When Maintenance is Needed	Results Expected When Maintenance is Performed
Below Ground Vault.	Sediment Accumulation on Sand Media Section	Sediment depth exceeds 1/2-inch.	No sediment deposits on sand filter section that which would impede permeability of the filter section.
	Sediment Accumulation in Pre-Settling Portion of Vault	Sediment accumulation in vault bottom exceeds the depth of the sediment zone plus 6-inches.	No sediment deposits in first chamber of vault.
	Trash/Debris Accumulation	Trash and debris accumulated in vault, or pipe inlet/outlet, floatables and non-floatables.	Trash and debris removed from vault and inlet/outlet piping.
	Sediment in Drain Pipes/Cleanouts	When drain pipes, cleanouts become full with sediment and/or debris.	Sediment and debris removed.
	Short Circuiting	When seepage/flow occurs along the vault walls and corners. Sand eroding near inflow area.	Sand filter media section re-laid and compacted along perimeter of vault to form a semi-seal. Erosion protection added to dissipate force of incoming flow and curtail erosion.
	Damaged Pipes	Inlet or outlet piping damaged or broken and in need of repair.	Pipe repaired and/or replaced.
	Access Cover Damaged/Not Working	Cover cannot be opened, corrosion/deformation of cover. Maintenance person cannot remove cover using normal lifting pressure.	Cover repaired to proper working specifications or replaced.
	Ventilation	Ventilation area blocked or plugged	Blocking material removed or cleared from ventilation area. A specified % of the vault surface area must provide ventilation to the vault interior (see design specifications).
	Vault Structure Damaged; Includes Cracks in Walls, Bottom, Damage to Frame and/or Top Slab.	Cracks wider than 1/2-inch or evidence of soil particles entering the structure through the cracks, or maintenance/inspection personnel determine that the vault is not structurally sound.	Vault replaced or repairs made so that vault meets design specifications and is structurally sound.
Cracks wider than 1/2-inch at the joint of any inlet/outlet pipe or evidence of soil particles entering through the cracks.		Vault repaired so that no cracks exist wider than 1/4-inch at the joint of the inlet/outlet pipe.	
Baffles/Internal walls	Baffles or walls corroding, cracking, warping and/or showing signs of failure as determined by maintenance/inspection person.	Baffles repaired or replaced to specifications.	

No. 14 –Sand Filters (below ground/enclosed)

Maintenance Component	Defect	Condition When Maintenance is Needed	Results Expected When Maintenance is Performed
	Access Ladder Damaged	Ladder is corroded or deteriorated, not functioning properly, not securely attached to structure wall, missing rungs, cracks, and misaligned.	Ladder replaced or repaired to specifications, and is safe to use as determined by inspection personnel.

No. 15 – Stormfilter™ (leaf compost filter)

Maintenance Component	Defect	Condition When Maintenance is Needed	Results Expected When Maintenance is Performed
Below Ground Vault	Sediment Accumulation on Media.	Sediment depth exceeds 0 25-inches.	No sediment deposits which would impede permeability of the compost media.
	Sediment Accumulation in Vault	Sediment depth exceeds 6-inches in first chamber.	No sediment deposits in vault bottom of first chamber
	Trash/Debris Accumulation	Trash and debris accumulated on compost filter bed.	Trash and debris removed from the compost filter bed.
	Sediment in Drain Pipes/Clean-Outs	When drain pipes, clean-outs, become full with sediment and/or debris.	Sediment and debris removed.
	Damaged Pipes	Any part of the pipes that are crushed or damaged due to corrosion and/or settlement.	Pipe repaired and/or replaced.
	Access Cover Damaged/Not Working	Cover cannot be opened; one person cannot open the cover using normal lifting pressure, corrosion/deformation of cover.	Cover repaired to proper working specifications or replaced.
	Vault Structure Includes Cracks in Wall, Bottom, Damage to Frame and/or Top Slab	Cracks wider than 1/2-inch or evidence of soil particles entering the structure through the cracks, or maintenance/inspection personnel determine that the vault is not structurally sound.	Vault replaced or repairs made so that vault meets design specifications and is structurally sound.
		Cracks wider than 1/2-inch at the joint of any inlet/outlet pipe or evidence of soil particles entering through the cracks.	Vault repaired so that no cracks exist wider than 1/4-inch at the joint of the inlet/outlet pipe.
	Baffles	Baffles corroding, cracking warping, and/or showing signs of failure as determined by maintenance/inspection person.	Baffles repaired or replaced to specifications.
Access Ladder Damaged	Ladder is corroded or deteriorated, not functioning properly, not securely attached to structure wall, missing rungs, cracks, and misaligned.	Ladder replaced or repaired and meets specifications, and is safe to use as determined by inspection personnel.	
Below Ground Cartridge Type	Compost Media	Drawdown of water through the media takes longer than 1 hour, and/or overflow occurs frequently.	Media cartridges replaced.
	Short Circuiting	Flows do not properly enter filter cartridges.	Filter cartridges replaced.

No. 16 – Baffle Oil/Water Separators (API Type)

Maintenance Component	Defect	Condition When Maintenance is Needed	Results Expected When Maintenance is Performed	
General	Monitoring	Inspection of discharge water for obvious signs of poor water quality.	Effluent discharge from vault should be clear with out thick visible sheen.	
	Sediment Accumulation	Sediment depth in bottom of vault exceeds 6-inches in depth.	No sediment deposits on vault bottom that would impede flow through the vault and reduce separation efficiency.	
	Trash and Debris Accumulation	Trash and debris accumulation in vault, or pipe inlet/outlet, floatables and non-floatables.	Trash and debris removed from vault, and inlet/outlet piping.	
	Oil Accumulation	Oil accumulations that exceed 1-inch, at the surface of the water.	Extract oil from vault by vactoring. Disposal in accordance with state and local rules and regulations.	
	Damaged Pipes	Inlet or outlet piping damaged or broken and in need of repair.	Pipe repaired or replaced.	
	Access Cover Damaged/Not Working	Cover cannot be opened, corrosion/deformation of cover.	Cover repaired to proper working specifications or replaced.	
	Vault Structure Damage - Includes Cracks in Walls Bottom, Damage to Frame and/or Top Slab	See "Catch Basins" (No. 5)		Vault replaced or repairs made so that vault meets design specifications and is structurally sound.
		Cracks wider than 1/2-inch at the joint of any inlet/outlet pipe or evidence of soil particles entering through the cracks.		Vault repaired so that no cracks exist wider than 1/4-inch at the joint of the inlet/outlet pipe.
	Baffles	Baffles corroding, cracking, warping and/or showing signs of failure as determined by maintenance/inspection person.	Baffles repaired or replaced to specifications.	
Access Ladder Damaged	Ladder is corroded or deteriorated, not functioning properly, not securely attached to structure wall, missing rungs, cracks, and misaligned.	Ladder replaced or repaired and meets specifications, and is safe to use as determined by inspection personnel.		

## No. 17 – Coalescing Plate Oil/Water Separators

Maintenance Component	Defect	Condition When Maintenance is Needed	Results Expected When Maintenance is Performed
General	Monitoring	Inspection of discharge water for obvious signs of poor water quality.	Effluent discharge from vault should be clear with no thick visible sheen.
	Sediment Accumulation	Sediment depth in bottom of vault exceeds 6-inches in depth and/or visible signs of sediment on plates.	No sediment deposits on vault bottom and plate media, which would impede flow through the vault and reduce separation efficiency.
	Trash and Debris Accumulation	Trash and debris accumulated in vault, or pipe inlet/outlet, floatables and non-floatables.	Trash and debris removed from vault, and inlet/outlet piping.
	Oil Accumulation	Oil accumulation that exceeds 1-inch at the water surface.	Oil is extracted from vault using vactoring methods. Coalescing plates are cleaned by thoroughly rinsing and flushing. Should be no visible oil depth on water.
	Damaged Coalescing Plates	Plate media broken, deformed, cracked and/or showing signs of failure.	A portion of the media pack or the entire plate pack is replaced depending on severity of failure.
	Damaged Pipes	Inlet or outlet piping damaged or broken and in need of repair.	Pipe repaired and or replaced.
	Baffles	Baffles corroding, cracking, warping and/or showing signs of failure as determined by maintenance/inspection person.	Baffles repaired or replaced to specifications.
	Vault Structure Damage - Includes Cracks in Walls, Bottom, Damage to Frame and/or Top Slab	Cracks wider than 1/2-inch or evidence of soil particles entering the structure through the cracks, or maintenance/inspection personnel determine that the vault is not structurally sound.	Vault replaced or repairs made so that vault meets design specifications and is structurally sound.
		Cracks wider than 1/2-inch at the joint of any inlet/outlet pipe or evidence of soil particles entering through the cracks.	Vault repaired so that no cracks exist wider than 1/4-inch at the joint of the inlet/outlet pipe.
Access Ladder Damaged	Ladder is corroded or deteriorated, not functioning properly, not securely attached to structure wall, missing rungs, cracks, and misaligned.	Ladder replaced or repaired and meets specifications, and is safe to use as determined by inspection personnel.	

No. 18 – Catchbasin Inserts

Maintenance Component	Defect	Conditions When Maintenance is Needed	Results Expected When Maintenance is Performed
General	Sediment Accumulation	When sediment forms a cap over the insert media of the insert and/or unit.	No sediment cap on the insert media and its unit.
	Trash and Debris Accumulation	Trash and debris accumulates on insert unit creating a blockage/restriction	Trash and debris removed from insert unit. Runoff freely flows into catch basin.
	Media Insert Not Removing Oil	Effluent water from media insert has a visible sheen.	Effluent water from media insert is free of oils and has no visible sheen.
	Media Insert Water Saturated	Catch basin insert is saturated with water and no longer has the capacity to absorb.	Remove and replace media insert
	Media Insert-Oil Saturated	Media oil saturated due to petroleum spill that drains into catch basin.	Remove and replace media insert.
	Media Insert Use Beyond Normal Product Life	Media has been used beyond the typical average life of media insert product.	Remove and replace media at regular intervals, depending on insert product.

# Pipe Cleaning & Cleaning of Culverts within Ditch Systems

What: **Pipe Cleaning & Cleaning of Culverts within Ditch Systems**

Why: Most stormwater pipes are self-scouring making scheduling of manual cleaning unnecessary. Regular inspection and cleaning of catch basins is typically sufficient to prevent buildup and loss of capacity within the stormwater system.

Maintaining culverts in the ditch conveyance system is an important part of keeping the ditch system working efficiently. Culverts create points of blockage when debris is impeded on the culvert opening. Ditches that are built up with sediment and vegetation will impede flows enough to allow sedimentation of culverts.

Where: Stormwater system throughout the City of Aberdeen

Schedule: Continuously as required, generally on low stormwater flow days unless a blockage occurs.

How: Stormwater pipes are cleaned through the use of the public works vactor truck. Vactor operations are performed on a continual basis in the daily maintenance of the stormwater system. The cleaning of catch basins and manholes is the first priority. Stormwater catch basins and manholes are inspected and cleaned according to the operations and maintenance procedure for *Maintenance of Stormwater Facilities* found elsewhere in this manual.

Debris from culverts and ditches is continually removed from the ditch, If sedimentation of culvert occurs it shall be cleaned isolating the stormwater and using the vactor truck. All material pulled from the culvert will be removed from the area.

Proposed Changes: None

# Ditch Maintenance

- What:** **Ditch Maintenance**
- Why:** Ditch cleaning is performed to remove grown up vegetation, sediment or debris that impedes the flow of stormwater within the stormwater conveyance system.
- Where:** Ditches are manmade stormwater conveyance placed within the street or alley right of way, in many cases parallel to the adjacent road. Ditches can be located in unimproved right of ways that have no improved streets or alleys. Ditches to be cleaned are located throughout the City of Aberdeen but are predominately located in South Aberdeen. The Duffy Street sediment trap and Canyon Court sediment trap are also considered ditches and are cleaned on a semiannual basis.
- Schedule:** Maintenance staff keeps an informal list of problem areas in the City's ditch system. These ditches are typically heavy flow ditches and are maintained every summer. Ditches are typically cleaned on low flow days without rainfall. Ditches may be cleaned out of season on an emergency basis when flooding is likely to happen if it not immediately addressed.
- How:** Ditches can be cleaned with a backhoe, wheeled excavator, track excavator, or by hand with shovels. Whenever possible, ditches are pumped dry or the flows are rerouted prior to excavation through the use of pipe plugs and earthen berms. Dewatering can be through the use of a 2" submersible pump or 3" – 4" trash pumps with the standing ditchwater pumped behind a vegetative barrier to reduce turbidity and erosion. Material is removed to approximately 6 inches below the adjoining culverts. Materials excavated from stormwater conveyance ditches are hauled to Charley Creek dump site and allowed to dewater as addressed elsewhere in this O&M manual under "Charley Creek Dump Site".
- Proposed Changes:** None

**BMPs for  
Maintenance of  
Roadside Ditches**

**Description of Pollutant Sources:** Common road debris including eroded soil, oils, vegetative particles, and heavy metals can be sources of stormwater pollutants.

**Pollutant Control Approach:** Roadside ditches should be maintained to preserve the condition and capacity for which they were originally constructed, and to minimize bare or thinly vegetated ground surfaces. Maintenance practices should provide for erosion and sediment control (Refer to BMP Landscaping and Lawn/Vegetation Management).

**Applicable Operational BMPs:**

- Inspect roadside ditches regularly, as needed, to identify sediment accumulations and localized erosion.
- Clean ditches on a regular basis, as needed. Ditches should be kept free of rubbish and debris.
- Vegetation in ditches often prevents erosion and cleanses runoff waters. Remove vegetation only when flow is blocked or excess sediments have accumulated. Conduct ditch maintenance (seeding, fertilizer application, harvesting) in late spring and/or early fall, where possible. This allows vegetative cover to be re-established by the next wet season thereby minimizing erosion of the ditch as well as making the ditch effective as a biofilter.
- In the area between the edge of the pavement and the bottom of the ditch, commonly known as the “bare earth zone,” use grass vegetation, wherever possible. Vegetation should be established from the edge of the pavement if possible, or at least from the top of the slope of the ditch.
- Diversion ditches on top of cut slopes that are constructed to prevent slope erosion by intercepting surface drainage must be maintained to retain their diversion shape and capability.
- Ditch cleanings are not to be left on the roadway surfaces. Sweep dirt and debris remaining on the pavement at the completion of ditch cleaning operations.
- Roadside ditch cleanings, not contaminated by spills or other releases and not associated with a stormwater treatment system such as a bioswale, may be screened to remove litter and separated into soil and vegetative matter (leaves, grass, needles, branches, etc.). The soil fraction may be handled as ‘clean soils’ and the vegetative matter can be composted or disposed of in a municipal waste landfill. For more information, please see “Recommendations for Management of Street Wastes,” in Appendix IV-G of this volume.
- Roadside ditch cleanings contaminated by spills or other releases known or suspected to contain dangerous waste must be handled

following the Dangerous Waste Regulations (Chapter 173-303 WAC) unless testing determines it is not dangerous waste.

- Examine culverts on a regular basis for scour or sedimentation at the inlet and outlet, and repair as necessary. Give priority to those culverts conveying perennial and/or salmon-bearing streams and culverts near streams in areas of high sediment load, such as those near subdivisions during construction.

**Recommended Treatment BMPs:**

Install biofiltration swales and filter strips --See Chapter 9, Volume V) to treat roadside runoff wherever practicable and use engineered topsoils wherever necessary to maintain adequate vegetation (CH2M Hill, 2000). These systems can improve infiltration and stormwater pollutant control upstream of roadside ditches.

# Street Cleaning (Sweeping)

**What: Street Cleaning (Sweeping)**

**Why:** Street sweeping is performed on a continuous four day per week schedule to remove fine particle materials and garbage before it is allowed to enter the stormwater system. During the fall months the sweeper is operated 5 days per week to keep the leaves from entering and plugging the stormwater conveyance system. The sweeper is also used to pickup harmful materials that have been illegally spilled within the city right of way such as oil, paint, or gravel.

**Where:** The sweeper is operated throughout the City of Aberdeen on paved streets.

**Schedule:** Street sweeping is conducted between the hours of 6:00am and 2:30pm, Monday through Thursday. Sweeping operations are temporarily suspended during times of heavy rainfall and extreme cold (ice/snow). The sweeper is occasionally used to pickup illegal spills within the right of way and absorbent material may be placed prior to sweeping in order to draw the spill material out of the road or surface water.

**How:** Street sweepings are dumped at the City of Aberdeen maintenance yard temporarily until there is a large enough volume to haul in dump trucks.

Street sweepings are then hauled to approved fill sites. Erosion control BMP's are followed at the fill site and care is taken to not track materials onto the road surface. Approved construction entrances shall be placed if deemed necessary by the City Engineer.

Sweepings contaminated with illicit spill materials are dumped at the vector waste facility and run through the settling basins and oil water separators that are part of that operation.

The City of Aberdeen operates an Elgin Pelican sweeper. The current model is 8 years old and in good overall condition. The sweeper is washed out daily at the street department wash rack. A major overhaul is scheduled for winter of 2010 with the undercarriage and conveyor belt system to be replaced.

**Proposed Changes:** Change schedule to 5 days a week during leaf season and after sanders have been operating.

## BMPs for Urban Streets

**Description of Pollutant Sources:** Streets can be the sources of vegetative debris, paper, fine dust, vehicle liquids, tire wear residues, heavy metals (lead and zinc), soil particles, ice control salts, domestic wastes, lawn chemicals, and vehicle combustion products. Street surface contaminants have been found to contain significant concentrations of particle sizes less than 250 microns. (Sartor and Boyd, 1972)

**Pollutant Control Approach:** Conduct efficient street sweeping where and when appropriate to minimize the contamination of stormwater. Do not wash street debris into storm drains.

### Recommended BMPs:

- For maximum stormwater pollutant reductions on curbed streets and high volume parking lots use efficient vacuum sweepers (refer to Volume V, Ch. 12, for information about an emerging high-efficiency vacuum sweeper technology).

*Note: High-efficiency street sweepers utilize strong vacuums and the mechanical action of main and gutter brooms combined with an air filtration system that only returns clean air to the atmosphere (i.e., filters very fine particulates). They sweep dry and use no water since they do not emit any dust.*

*It has been reported that high-efficiency vacuum sweepers have the capability of removing, from pavements under good condition, 80 percent or more of the accumulated street dirt particles whose diameters are less than 250 microns. (Sutherland, 1998) This assumes pavements under good condition and reasonably expected accumulation conditions.*

- For moderate stormwater pollutant reductions on curbed streets use regenerative air sweepers or tandem sweeping operations.

*Note: A tandem sweeping operation involves a single pass of a mechanical sweeper followed immediately by a single pass of a vacuum sweeper or regenerative air sweeper.*

- *A regenerative air sweeper blows air down on the pavement to entrain particles and uses a return vacuum to transport the material to the hopper.*
- *These operations usually use water to control dust. This reduces their ability to pick up fine particulates.*

*It has been reported that these types of sweepers have the capability of removing approximately 25 to 50 percent of the accumulated street dirt particles whose diameters are less than 250 microns. (Sutherland, 1998) This assumes pavements under good conditions and typical accumulation conditions.*

- For minimal stormwater pollutant reductions on curbed streets us use mechanical sweepers.
  - Note: *Mechanical sweepers are referred to as broom sweepers and use the mechanical action of main and gutter brooms to throw material on a conveyor belt that transports it to the hopper.*
  - *These sweepers usually use water to control dust. This reduces their ability to pick up fine particulates.*

*It has been reported that mechanical sweepers have the capability of removing only 10 to 20 percent of the accumulated street dirt particles whose diameters are less than 250 microns. (Sutherland, 1998) This assumes pavements under good condition and the most favorable accumulation conditions.*

- Conduct sweeping at optimal frequencies. Optimal frequencies are those scheduled sweeping intervals that produce the most cost-effective annual reduction of pollutants normally found in stormwater and can vary depending on land use, traffic volume and rainfall patterns.
- Train operators in those factors that result in optimal pollutant removal. These factors include sweeper speed, brush adjustment and rotation rate, sweeping pattern, maneuvering around parked vehicles, and interim storage and disposal methods.
- Consider the use of periodic parking restrictions in low to medium density single-family residential areas to ensure the sweeper's ability to sweep along the curb.
- Establish programs for prompt sweeping, removal, and disposal of debris from special events that will generate higher than normal loadings.
- Disposal of street sweeping solids must comply with "Recommendations for Management of Street Wastes" described in Appendix IV-G of this volume.
- Inform citizens about eliminating yard debris, oil and other wastes in street gutters to reduce street pollutant sources.

# Road Repair and Resurfacing, including Pavement Grinding

- What:** **Road Repair and Resurfacing, including Pavement Grinding**
- Why:** Improved streets and alleys within the City of Aberdeen require continual maintenance due to normal deterioration. The repairing of streets and alleys rehabilitates asphalt streets, eliminates potholes, reclaims gravel as it migrates towards the road shoulders and creates a better driving surface.
- Where:** Street repairs are performed on improved streets and alleys throughout the City of Aberdeen as well as on logging roads within the Charley Creek basin and City of Aberdeen watershed.
- Schedule:** Asphalt overlays are conducted in the dry summer months while pothole repair can occur at anytime during the year. Potholes are repaired as they develop or are reported.
- Grading of gravel streets is conducted periodically on an as needed basis. Typical scheduling of street grading maintenance work is every 2-3 months but can vary due to weather conditions and the amount of traffic the road has seen. Logging roads and gravel access roads are graded much less frequently, typically every 6-12 months. Street and road grading is not to be conducted during while it is raining. Water is to be added to the streets prior to grading during times of extreme dryness to keep dust at a minimum.
- How:** Street overlays are performed by a contractor. Before work begins the contractor must sign a contract that has provisions for stormwater pollution prevention. The City of Aberdeen Engineering department oversees the construction of asphalt overlays making sure the contractor is in compliance with developed guidelines.
- Gravel streets are maintained by grading the existing base and adding gravel. Grader operators are to cut both shoulders and bring material to the middle of the road prior to final grading. Extreme care is to be taken to keep windrow material out of parallel ditches and drainage features.
- Potholes are always repaired using hot mix asphalt if it available. When the local asphalt plants shuts down for the winter potholes are repaired using a cold mix asphalt. The potholes to be repaired are cleaned of all loose material prior to placement of asphalt. When possible the pothole is to be squared up with a grinder prior to placement of asphalt. Asphalt is raked smooth and completely compacted to match the existing driving surface.
- Planing and grinding of asphalt shall be done in such a manner as to restrict the material from entering the storm system. Material shall be swept up immediately and under no circumstances shall staff leave the job

site prior to complete cleanup. The use of the vactor truck or industrial shop vacuum shall also be considered a BMP in the removal of asphalt grindings.

Proposed Changes: None

**BMPs for  
Maintenance of  
Public and  
Private Utility  
Corridors and  
Facilities**

**Description of Pollutant Sources:** Passageways and equipment at petroleum product, natural gas, and water pipelines, and electrical power transmission corridors and rights-of-way can be sources of pollutants such as herbicides used for vegetation management, and eroded soil particles from unpaved access roads. At pump stations waste materials generated during maintenance activities may be temporarily stored outside. Additional potential pollutant sources include the leaching of preservatives from wood utility poles, PCBs in older transformers, water that is removed from underground transformer vaults, and leaks/spills from petroleum pipelines. The following are potential pollutants: oil and grease, TSS, BOD, organics, PCB, pesticides, and heavy metals.

**Pollutant Control Approach:** Control of fertilizer and pesticide applications, soil erosion, and site debris that can contaminate stormwater.

**Applicable Operational BMPs:**

- Implement BMPs for Landscaping and Lawn/Vegetation Management and R.7 in Appendix IV-D on Pesticide Regulations.
- When water or sediments are removed from electric transformer vaults, determine whether contaminants might be present before disposing of the water and sediments. This includes inspecting for the presence of oil or sheen, and determining from records or testing if the transformers contain PCBs. If records or tests indicate that the sediment or water are contaminated above applicable levels, manage these media in accordance with applicable federal and state regulations, including the federal PCB rules (40 CFR 761) and the state MTCA cleanup regulations (Chapter 173-340 WAC). Water removed from the vaults can be discharged in accordance with the federal 40 CFR 761.79, and state regulations (Chapter 173-201A WAC and Chapter 173-200 WAC), or via the sanitary sewer if the requirements, including applicable permits, for such a discharge are met. (See also Appendix IV-D R.1 and R.3).
- Within utility corridors, consider preparing maintenance procedures and an implementation schedule that provides for a vegetative, gravel, or equivalent cover that minimizes bare or thinly vegetated ground surfaces within the corridor, to prevent the erosion of soil.
- Provide maintenance practices to prevent stormwater from accumulating and draining across and/or onto roadways. Stormwater should be conveyed through roadside ditches and culverts. The road should be crowned, outsloped, water barred or otherwise left in a condition not conducive to erosion. Appropriately maintaining grassy roadside ditches discharging to surface waters is an effective way of removing some pollutants associated with sediments carried by stormwater.

- Maintain ditches and culverts at an appropriate frequency to ensure that plugging and flooding across the roadbed, with resulting overflow erosion, does not occur.
- Apply the appropriate BMPs in this Volume for the storage of waste materials that can contaminate stormwater.

#### **Recommended Operational BMPs**

- When selecting utility poles for a specific location, consideration should be given to the potential environmental effects of the pole or poles during storage, handling, and end-use, as well as its cost, safety, efficacy and expected life. If a wood product treated with chemical preservatives is used, it should be made in accordance with generally accepted industry standards such as the American Wood Preservers Association Standards. If the pole or poles will be placed in or near an environmentally sensitive area, such as a wetland or a drinking water well, alternative materials or technologies should be considered. These include poles constructed with material(s) other than wood such as fiberglass composites, metal, or concrete. Other technologies and materials, such as sleeves or caissons for wood poles, may also be considered when they are determined to be practicable and available.
- As soon as practicable remove all litter from wire cutting/replacing operations, etc.
- Implement temporary erosion and sediment control in areas where clear-cuts are conducted and new roads are constructed.

# Snow and Ice Control

What: **Snow and Ice Control**

Why: To give traction to motorists when the roads are icy.

Where: Priority goes to the hill areas and bridges within the City of Aberdeen. In times of severe weather that lasts for prolonged periods, most intersections are also maintained.

When: Winter months when streets are icy

How: Sand and salt are dispersed on the roads from dump trucks with sanders. The sanding material is mixed at the maintenance yard at a 2:1 ratio of sand to salt prior to placing in the trucks. Truck drivers disperse material where needed through controls inside the cab of the truck. Dispersal is as light as possible while still giving the required traction to motorists. Sand is picked up as soon as possible through use of street sweeper and vacuum truck to prevent excess sediment reaching the stormwater system.

Proposed Changes: None

## **BMPs for Deicing and Anti-Icing Operations - Airports and Streets**

*EPA is currently studying airport deicing as part of the pretreatment regulations (40 CFR 403). These regulations are not expected to be promulgated for several years.*

*Note the applicable containment BMP of aircraft de/anti-icing applications, and applicable treatment BMPs for de/anti-icer spent chemicals such as glycols.*

**Description of Pollutant Sources:** Deicing and/or anti-icing compounds are used on highways, streets, airport runways, and on aircraft to control ice and snow. Typically ethylene glycol and propylene glycol are deicers used on aircraft. Deicers commonly used on highways and streets include calcium magnesium acetate (CMA), calcium chloride, magnesium chloride, sodium chloride, urea, and potassium acetate. The deicing and anti-icing compounds become pollutants when they are conveyed to storm drains or to surface water after application. Leaks and spills of these chemicals can also occur during their handling and storage.

### ***BMPs for Airport De/anti-icing Operations***

**Pollutant Control Approach for Aircraft:** Spent glycol discharges in aircraft application areas are process wastewaters that are regulated under Ecology's industrial stormwater general permit. (Contact the Ecology Regional Office for details.) BMPs for aircraft de/anti-icers must be consistent with aviation safety and the operational needs of the aircraft operator.

#### **Applicable BMPs for Aircraft:**

Conduct aircraft deicing or anti-icing applications in impervious containment areas. Collect aircraft deicer or anti-icer spent chemicals, such as glycol, draining from aircraft in deicing or anti-icing application areas and convey to a sanitary sewer, treatment, or other approved disposal or recovery method. Divert deicing runoff from paved gate areas to appropriate collection areas or conveyances for proper treatment or disposal.

Do not allow spent deicer or anti-icer chemicals or stormwater contaminated with aircraft deicer or anti-icer chemicals to be discharged from application areas including gate areas, to surface water, or ground water, directly or indirectly.

Transfer deicing and anti-icing chemicals on an impervious containment pad, or equivalent spill/leak containment area, and store in secondary containment areas. (See Storage of Liquids in Above-Ground Tanks)

#### **Recommended Additional BMPs for Aircraft:**

Establish a centralized aircraft de/anti-icing facility, if feasible and practicable, or in designated areas of the tarmac equipped with separate collection drains for the spent deicer liquids.

Consider installing an aircraft de/anti-icing chemical recovery system, or contract with a chemical recycler, if practicable.

### **Applicable BMPs for Airport Runways/Taxiways:**

Avoid excessive application of all de/anti-icing chemicals, which could contaminate stormwater.

Store and transfer de/anti-icing materials on an impervious containment pad or an equivalent containment area and/or under cover in accordance with BMP Storage or Transfer (Outside) of Solid Raw Materials, By-Products, or Finished Products in this volume. Other material storage and transfer approaches may be considered if it can be demonstrated that stormwater will not be contaminated with or that the de/anti-icer material cannot reach surface or ground waters.

### **Recommended Additional BMPs for Airport Runways/Taxiways:**

Include limits on toxic materials and phosphorous in the specifications for de/anti-icers, where applicable.

Consider using anti-icing materials rather than deicers if it will result in less adverse environmental impact.

Select cost-effective de/anti-icers that cause the least adverse environmental impact.

### ***BMPs for Streets/Highways***

#### **Applicable BMPs**

- Select de and anti-icers that cause the least adverse environmental impact. Apply only as needed using minimum quantities.
- Where feasible and practicable use roadway deicers, such as calcium magnesium acetate, potassium acetate, or similar materials, that cause less adverse environmental impact than urea, and sodium chloride.
- Store and transfer de/anti-icing materials on an impervious containment pad in accordance with BMP Storage or Transfer (Outside) of Solid Raw Materials, By-Products, or Finished Products in this volume.
- Sweep/clean up accumulated de/anti-icing materials and grit from roads as soon as possible after the road surface clears.

#### **Recommended Additional BMPs**

- Intensify roadway cleaning in early spring to help remove particulates from road surfaces.
- Include limits on toxic metals in the specifications for de/anti-icers.

# Utility Installation

What: **Utility Installation**

Why: New utilities are required throughout the City as improvements are made to the system.

Where: The city places and replaces storm, sewer, electrical and water utility lines within the right of way as required

When: Utility placement can occur at any time during the year. Sub-surface projects are typically scheduled during times of low stormwater flow however emergencies can create situations where the public works crews are working during high flows with saturated conditions.

How: Proper precautions shall be taken to prevent stormwater intrusion into the utility trench. If ground water intrusion becomes a problem it is to be pumped to a vegetative barrier and allowed to infiltrate.

Materials excavated are to be reused for cover whenever possible, if excavated materials are deemed unsuitable as backfill they will be loaded into a dump truck and hauled to a permitted dump site for disposal.

Daily excavation should not exceed the amount of utility to be placed in the 8-hour shift.

Utilities shall be placed according to manufactures specifications and backfilled with a fill material approved by the City Engineer. Lifts shall be placed in 8 inch increments and shall be thoroughly compacted by use of a rammer compactor (jumping jack) or vibratory plate compactor.

Proper safety rules and regulations shall be followed, including use of a trench box when required.

Proposed Changes: None

# Pavement Striping Maintenance

What: **Pavement Striping Maintenance**

Why: Pavement striping is required to delineate lanes of travel on arterial streets as well as to place crosswalk safety markings.

Where: In the City of Aberdeen, within the right of way.

When: Pavement striping is conducted during the summer months.

How: The City of Aberdeen contracts with Stripe Rite Inc. to place all painted centerline and fog line markings. Before work begins the contractor must sign a contract that has provisions for stormwater pollution prevention. The City of Aberdeen Sign department oversees the placement of painted striping making sure the contractor is in compliance with developed guidelines. Torch down pavement markings are used to mark crosswalks and directional arrows

Proposed Changes: None

# Maintaining Roadside Areas, including Vegetation Management

- What:** **Maintaining Roadside Areas, including Vegetation Management.**
- Why:** Roadside areas need continued maintenance to keep them in a state of repair. Gravel shoulders develop potholes that interfere with roadside drainage and roadside vegetation can become overgrown, blocking both pedestrian passage stormwater conveyance and creating sight distance safety concerns. Un-maintained shoulders hinder driving, parking, pedestrian traffic and roadside drainage.
- Where:** Many streets and alleys within the City of Aberdeen.
- Schedule:** Gravel shoulder maintenance occurs throughout the year during times of low stormwater sheet flow. Mowing and spraying of herbicide occurs during the spring and summer months. Spraying is only done early in the morning on dry days with no wind by licensed personnel.
- How:** When maintaining existing gravel shoulders, all vegetation is to be removed prior to placement of gravel. Gravel is dumped into any depressions and raked flat with a hand rake or by use of a motor grader. Gravel is to be leveled and thoroughly compacted and road edges are to be thoroughly swept.
- Roadside brush mowing is achieved using a flail mower attached to a wheeled excavator. Vegetation is mowed when the brush is ok to remain in place after the project is complete. Occasionally ditches will be mowed and the debris will be removed at a later date.
- Spraying of herbicide is done according to strict adherence to manufacturers specifications. Herbicide should be placed within 2 weeks of mowing in such a concentration as to stunt the plant growth without killing. Strict records shall be kept for every application made and be completed only by authorized personnel.

**Proposed Changes:** None

## **BMPs for Landscaping and Lawn/Vegetation Management**

**Description of Pollutant Sources:** Landscaping can include grading, soil transfer, vegetation removal, pesticide and fertilizer applications, and watering. Stormwater contaminants include toxic organic compounds, heavy metals, oils, total suspended solids, coliform bacteria, fertilizers, and pesticides.

Lawn and vegetation management can include control of objectionable weeds, insects, mold, bacteria and other pests with chemical pesticides and is conducted commercially at commercial, industrial, and residential sites. Examples include weed control on golf course lawns, access roads, and utility corridors and during landscaping; sap stain and insect control on lumber and logs; rooftop moss removal; killing nuisance rodents; fungicide application to patio decks, and residential lawn/plant care. Toxic pesticides such as pentachlorophenol, carbamates, and organometallics can be released to the environment by leaching and dripping from treated parts, container leaks, product misuse, and outside storage of pesticide contaminated materials and equipment. Poor management of the vegetation and poor application of pesticides or fertilizers can cause appreciable stormwater contamination.

**Pollutant Control Approach:** Control of fertilizer and pesticide applications, soil erosion, and site debris to prevent contamination of stormwater.

Develop and implement an Integrated Pest Management Plan (IPM) and use pesticides only as a last resort. If pesticides/herbicides are used they must be carefully applied in accordance with label instructions on U.S. Environmental Protection Agency (EPA) registered materials. Maintain appropriate vegetation, with proper fertilizer application where practicable, to control erosion and the discharge of stormwater pollutants. Where practicable grow plant species appropriate for the site, or adjust the soil properties of the subject site to grow desired plant species.

### **Applicable Operational BMPs for Landscaping:**

- Install engineered soil/landscape systems to improve the infiltration and regulation of stormwater in landscaped areas.
- Do not dispose of collected vegetation into waterways or storm drainage systems.

### **Recommended Additional Operational BMPs for Landscaping:**

- Conduct mulch-mowing whenever practicable
- Dispose of grass clippings, leaves, sticks, or other collected vegetation, by composting, if feasible.

- Use mulch or other erosion control measures when soils are exposed for more than one week during the dry season or two days during the rainy season.
- If oil or other chemicals are handled, store and maintain appropriate oil and chemical spill cleanup materials in readily accessible locations. Ensure that employees are familiar with proper spill cleanup procedures.
- Till fertilizers into the soil rather than dumping or broadcasting onto the surface. Determine the proper fertilizer application for the types of soil and vegetation encountered.
- Till a topsoil mix or composted organic material into the soil to create a well-mixed transition layer that encourages deeper root systems and drought-resistant plants.
- Use manual and/or mechanical methods of vegetation removal rather than applying herbicides, where practical.

**Applicable Operational BMPs for the Use of Pesticides:**

- Develop and implement an IPM (See section on IPM at end of BMP) and use pesticides only as a last resort.
- Implement a pesticide-use plan and include at a minimum: a list of selected pesticides and their specific uses; brands, formulations, application methods and quantities to be used; equipment use and maintenance procedures; safety, storage, and disposal methods; and monitoring, record keeping, and public notice procedures. All procedures shall conform to the requirements of Chapter 17.21 RCW and Chapter 16-228 WAC (Appendix IV-D R.7).
- Choose the least toxic pesticide available that is capable of reducing the infestation to acceptable levels. The pesticide should readily degrade in the environment and/or have properties that strongly bind it to the soil. Any pest control used should be conducted at the life stage when the pest is most vulnerable. For example, if it is necessary to use a Bacillus thuringiensis application to control tent caterpillars, it must be applied before the caterpillars cocoon or it will be ineffective. Any method used should be site-specific and not used wholesale over a wide area.
- Apply the pesticide according to label directions. Under no conditions shall pesticides be applied in quantities that exceed manufacturer's instructions.
- Mix the pesticides and clean the application equipment in an area where accidental spills will not enter surface or ground waters, and will not contaminate the soil.

- Store pesticides in enclosed areas or in covered impervious containment. Ensure that pesticide contaminated stormwater or spills/leaks of pesticides are not discharged to storm drains. Do not hose down the paved areas to a storm drain or conveyance ditch. Store and maintain appropriate spill cleanup materials in a location known to all near the storage area.
- Clean up any spilled pesticides and ensure that the pesticide contaminated waste materials are kept in designated covered and contained areas.
- The pesticide application equipment must be capable of immediate shutoff in the event of an emergency.
- Do not spray pesticides within 100 feet of open waters including wetlands, ponds, and streams, sloughs and any drainage ditch or channel that leads to open water except when approved by Ecology or the local jurisdiction. All sensitive areas including wells, creeks and wetlands must be flagged prior to spraying.
- As required by the local government or by Ecology, complete public posting of the area to be sprayed prior to the application.
- Spray applications should only be conducted during weather conditions as specified in the label direction and applicable local and state regulations. Do not apply during rain or immediately before expected rain.

**Recommended Additional Operational BMPs for the use of pesticides:**

- Consider alternatives to the use of pesticides such as covering or harvesting weeds, substitute vegetative growth, and manual weed control/moss removal.
- Consider the use of soil amendments, such as compost, that are known to control some common diseases in plants, such as Pythium root rot, ashy stem blight, and parasitic nematodes. The following are three possible mechanisms for disease control by compost addition (USEPA Publication 530-F-9-044):
  1. Successful competition for nutrients by antibiotic production;
  2. Successful predation against pathogens by beneficial microorganism; and
  3. Activation of disease-resistant genes in plants by composts.

*Installing an amended soil/landscape system can preserve both the plant system and the soil system more effectively. This type of approach provides a soil/landscape system with adequate depth, permeability, and organic matter to sustain itself and continue working as an effective stormwater infiltration system and a sustainable nutrient cycle.*

- Once a pesticide is applied, its effectiveness should be evaluated for possible improvement. Records should be kept showing the applicability and inapplicability of the pesticides considered.
- An annual evaluation procedure should be developed including a review of the effectiveness of pesticide applications, impact on buffers and sensitive areas (including potable wells), public concerns, and recent toxicological information on pesticides used/proposed for use. If individual or public potable wells are located in the proximity of commercial pesticide applications contact the regional Ecology hydrogeologist to determine if additional pesticide application control measures are necessary.
- Rinseate from equipment cleaning and/or triple-rinsing of pesticide containers should be used as product or recycled into product.
- The application equipment used should be capable of immediate shutoff in the event of an emergency.

*For more information, contact the WSU Extension Home-Assist Program, (253) 445-4556, or Bio-Integral Resource Center (BIRC), P.O. Box 7414, Berkeley, CA.94707, or the Washington Department of Ecology to obtain "Hazardous Waste Pesticides" (Publication #89-41); and/or EPA to obtain a publication entitled "Suspended, Canceled and Restricted Pesticides" which lists all restricted pesticides and the specific uses that are allowed. Valuable information from these sources may also be available on the internet.*

#### **Applicable Operational BMPs for Vegetation Management:**

- Use at least an eight-inch "topsoil" layer with at least 8 percent organic matter to provide a sufficient vegetation-growing medium. Amending existing landscapes and turf systems by increasing the percent organic matter and depth of topsoil can substantially improve the permeability of the soil, the disease and drought resistance of the vegetation, and reduce fertilizer demand. This reduces the demand for fertilizers, herbicides, and pesticides. Organic matter is the least water-soluble form of nutrients that can be added to the soil. Composted organic matter generally releases only between 2 and 10 percent of its total nitrogen annually, and this release corresponds closely to the plant growth cycle. If natural plant debris and mulch are returned to the soil, this system can continue recycling nutrients indefinitely.
- Select the appropriate turfgrass mixture for your climate and soil type. Certain tall fescues and rye grasses resist insect attack because the symbiotic endophytic fungi found naturally in their tissues repel or kill common leaf and stem-eating lawn insects. They do not, however, repel root-feeding lawn pests such as Crane Fly larvae, and are toxic to ruminants such as cattle and sheep. The fungus causes no known

adverse effects to the host plant or to humans. Endophytic grasses are commercially available and can be used in areas such as parks or golf courses where grazing does not occur. The local Cooperative Extension office can offer advice on which types of grass are best suited to the area and soil type.

- Use the following seeding and planting BMPs, or equivalent BMPs to obtain information on grass mixtures; temporary and permanent seeding procedures, maintenance of a recently planted area, and fertilizer application rates: Temporary Seeding, Mulching and Matting, Clear Plastic Covering, Permanent Seeding and Planting, and Sodding as described in Volume II).
- Selection of desired plant species can be made by adjusting the soil properties of the subject site. For example, a constructed wetland can be designed to resist the invasion of reed canary grass by layering specific strata of organic matters (e.g., compost forest product residuals) and creating a mildly acidic pH and carbon-rich soil medium. Consult a soil restoration specialist for site-specific conditions.
- Aerate lawns regularly in areas of heavy use where the soil tends to become compacted. Aeration should be conducted while the grasses in the lawn are growing most vigorously. Remove layers of thatch greater than ¾-inch deep.
- Mowing is a stress-creating activity for turfgrass. When grass is mowed too short its productivity is decreased and there is less growth of roots and rhizomes. The turf becomes less tolerant of environmental stresses, more disease prone and more reliant on outside means such as pesticides, fertilizers and irrigation to remain healthy. Set the mowing height at the highest acceptable level and mow at times and intervals designed to minimize stress on the turf. Generally mowing only 1/3 of the grass blade height will prevent stressing the turf.

#### ***Irrigation:***

- The depth from which a plant normally extracts water depends on the rooting depth of the plant. Appropriately irrigated lawn grasses normally root in the top 6 to 12 inches of soil; lawns irrigated on a daily basis often root only in the top 1 inch of soil. Improper irrigation can encourage pest problems, leach nutrients, and make a lawn completely dependent on artificial watering. The amount of water applied depends on the normal rooting depth of the turfgrass species used, the available water holding capacity of the soil, and the efficiency of the irrigation system. Consult with the local water utility, Conservation District, or Cooperative Extension office to help determine optimum irrigation practices.

### *Fertilizer Management:*

- Turfgrass is most responsive to nitrogen fertilization, followed by potassium and phosphorus. Fertilization needs vary by site depending on plant, soil and climatic conditions. Evaluation of soil nutrient levels through regular testing ensures the best possible efficiency and economy of fertilization. For details on soils testing, contact the local Conservation District or Cooperative Extension Service.
- Fertilizers should be applied in amounts appropriate for the target vegetation and at the time of year that minimizes losses to surface and ground waters. Do not fertilize during a drought or when the soil is dry. Alternatively, do not apply fertilizers within three days prior to predicted rainfall. The longer the period between fertilizer application and either rainfall or irrigation, the less fertilizer runoff occurs.
- Use slow release fertilizers such as methylene urea, IDBU, or resin coated fertilizers when appropriate, generally in the spring. Use of slow release fertilizers is especially important in areas with sandy or gravelly soils.
- Time the fertilizer application to periods of maximum plant uptake. Generally fall and spring applications are recommended, although WSU turf specialists recommend four fertilizer applications per year.
- Properly trained persons should apply all fertilizers. At commercial and industrial facilities fertilizers should not be applied to grass swales, filter strips, or buffer areas that drain to sensitive water bodies unless approved by the local jurisdiction.

### *Integrated Pest Management*

An IPM program might consist of the following steps:

Step 1: Correctly identify problem pests and understand their life cycle

Step 2: Establish tolerance thresholds for pests.

Step 3: Monitor to detect and prevent pest problems.

Step 4: Modify the maintenance program to promote healthy plants and discourage pests.

Step 5: Use cultural, physical, mechanical, or biological controls first if pests exceed the tolerance thresholds.

Step 6: Evaluate and record the effectiveness of the control and modify maintenance practices to support lawn or landscape recovery and prevent recurrence.

For an elaboration of these steps refer to Appendix IV-F.

# Dust Control

What: **Dust Control**

Why: Keep fine particle material out of the stormwater system.

Where: Gravel roads.

Schedule: During summer months as required.

How: When gravel roads become dry enough that fine particle material becomes airborne the City will water down the roads with a flusher truck. Care shall be taken not to exceed the minimum amount of water needed to accomplish dust control.

Proposed Changes:

1. Water down gravel roads more frequently.

**BMPs for Dust Control at Disturbed Land Areas and Unpaved Roadways and Parking Lots**

**Description of Pollutant Sources:** Dust can cause air and water pollution problems particularly at demolition sites and in arid areas where reduced rainfall exposes soil particles to transport by air.

**Pollutant Control Approach:** Minimize dust generation and apply environmentally friendly and government approved dust suppressant chemicals, if necessary.

**Applicable Operational BMPs:**

- Sprinkle or wet down soil or dust with water as long as it does not result in a wastewater discharge.
- Use only local and/or state government approved dust suppressant chemicals such as those listed in Ecology Publication #96-433, "Techniques for Dust Prevention and Suppression."
- Avoid excessive and repeated applications of dust suppressant chemicals. Time the application of dust suppressants to avoid or minimize their wash-off by rainfall or human activity such as irrigation.
- Apply stormwater containment to prevent the conveyance of stormwater TSS into storm drains or receiving waters.
- The use of motor oil for dust control is prohibited. Care should be taken when using lignin derivatives and other high BOD chemicals in excavations or areas easily accessible to surface water or ground water.
- Consult with the Ecology Regional Office in your area on discharge permit requirements if the dust suppression process results in a wastewater discharge to the ground, ground water, storm drain, or surface water.

**Recommended Additional Operational BMPs for Roadways and Other Trafficked Areas:**

- Consider limiting use of off-road recreational vehicles on dust generating land.
- Consider paving unpaved permanent roads and other trafficked areas at municipal, commercial, and industrial areas.
- Consider paving or stabilizing shoulders of paved roads with gravel, vegetation, or local government approved chemicals.
- Encourage use of alternate paved routes, if available.
- Vacuum or wet sweep fine dirt and skid control materials from paved roads soon after winter weather ends or when needed.
- Consider using traction sand that is pre-washed to reduce dust emissions.

**Additional Recommended Operational BMPs for Dust Generating Areas:**

- Prepare a dust control plan. Helpful references include: Control of Open Fugitive Dust Sources (EPA-450/3-88-088), and Fugitive Dust Background Document and Technical Information Document for Best Available Control Measures (EPA-450/2-92-004)
- Limit exposure of soil (dust source) as much as feasible.
- Stabilize dust-generating soil by growing and maintaining vegetation, mulching, topsoiling, and/or applying stone, sand, or gravel.
- Apply windbreaks in the soil such as trees, board fences, tarp curtains, bales of hay, etc.
- Cover dust-generating piles with wind-impervious fabric, or equivalent material.

Fueling Station

What: **Fueling Station**

Why: To fill City of Aberdeen equipment and vehicles with fuel.

Where: Maintenance yard,

Schedule: Continuously, as vehicles need fuel.

How: Equipment is fueled at the City of Aberdeen fueling station. Extreme care shall be taken to not spill fuel on equipment or ground. If fuel is spilled it shall be reported immediately according to the spill procedure. Spill cleanup materials are located in the small equipment area within the Street department truck barn. To the most practical extent possible *BMP's for Fueling at Dedicated Stations* shall be followed.

Proposed Changes:

1. Move a spill kit to the fueling station.
2. Create a asphalt berm around the pump station that will allow ponding of spilled fuel prior to interaction with catch basins

## **BMPs for Fueling At Dedicated Stations**

**Description of Pollutant Sources:** A fueling station is a facility dedicated to the transfer of fuels from a stationary pumping station to mobile vehicles or equipment. It includes above or under-ground fuel storage facilities. In addition to general service gas stations, fueling may also occur at 24-hour convenience stores, construction sites, warehouses, car washes, manufacturing establishments, port facilities, and businesses with fleet vehicles. Typically, stormwater contamination at fueling stations is caused by leaks/spills of fuels, lube oils, radiator coolants, and vehicle washwater.

**Pollutant Control Approach:** New or substantially remodeled\* fueling stations must be constructed on an impervious concrete pad under a roof to keep out rainfall and stormwater run-on. A treatment BMP must be used for contaminated stormwater and wastewaters in the fueling containment area.

*\* Substantial remodeling includes replacing the canopy, or relocating or adding one or more fuel dispensers in such a way that the Portland cement concrete (or equivalent) paving in the fueling area is modified.*

### **For new or substantially remodeled Fueling Stations:**

#### **Applicable Operational BMPs:**

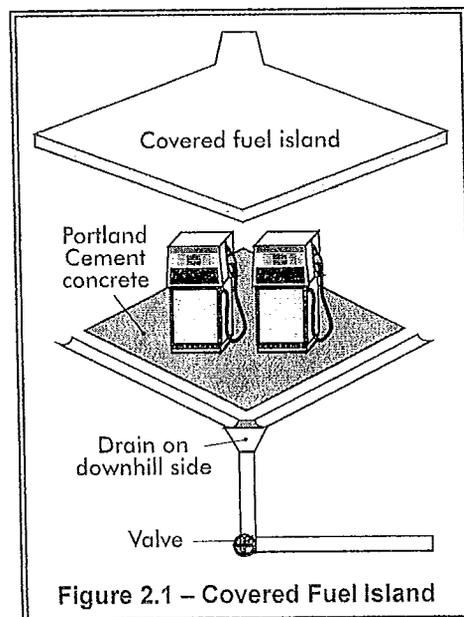
- Prepare an emergency spill response and cleanup plan (per BMPs for Spills of Oil and Hazardous Substances) and have designated trained person(s) available either on site or on call at all times to promptly and properly implement that plan and immediately cleanup all spills. Keep suitable cleanup materials, such as dry adsorbent materials, on site to allow prompt cleanup of a spill.
- Train employees on the proper use of fuel dispensers. Post signs in accordance with the Uniform Fire Code (UFC). Post "No Topping Off" signs (topping off gas tanks causes spillage and vents gas fumes to the air). Make sure that the automatic shutoff on the fuel nozzle is functioning properly.
- The person conducting the fuel transfer must be present at the fueling pump during fuel transfer, particularly at unattended or self-serve stations.
- Keep drained oil filters in a suitable container or drum.

#### **Applicable Structural Source Control BMPs:**

- Design the fueling island to control spills (dead-end sump or spill control separator in compliance with the UFC), and to treat collected stormwater and/or wastewater to required levels. Slope the concrete containment pad around the fueling island toward drains; either trench drains, catch basins and/or a dead-end sump. The slope of the drains shall not be less than 1 percent (Section 7901.8 of the UFC). Drains to

treatment shall have a shutoff valve, which must be closed in the event of a spill. The spill control sump must be sized in compliance with Section 7901.8 of the UFC; or

- Design the fueling island as a spill containment pad with a sill or berm raised to a minimum of four inches (Section 7901.8 of the UFC) to prevent the runoff of spilled liquids and to prevent run-on of stormwater from the surrounding area. Raised sills are not required at the open-grate trenches that connect to an approved drainage-control system.
- The fueling pad must be paved with Portland cement concrete, or equivalent. Asphalt is not considered an equivalent material.
- The fueling island must have a roof or canopy to prevent the direct entry of precipitation onto the spill containment pad (see Figure 2.1). The roof or canopy should, at a minimum, cover the spill containment pad (within the grade break or fuel dispensing area) and preferably extend several additional feet to reduce the introduction of windblown rain. Convey all roof drains to storm drains outside the fueling containment area.



- Stormwater collected on the fuel island containment pad must be conveyed to a sanitary sewer system, if approved by the sanitary authority; or to an approved treatment system such as an oil/water separator and a basic treatment BMP. (Basic treatment BMPs are listed in Volume V and include media filters and biofilters) Discharges from treatment systems to storm drains or surface water or to the ground must not display ongoing or recurring visible sheen and must not contain greater than a significant amount of oil and grease.

- Alternatively, stormwater collected on the fuel island containment pad may be collected and held for proper off site disposal.
- Conveyance of any fuel-contaminated stormwater to a sanitary sewer must be approved by the local sewer authority and must comply with pretreatment regulations (WAC 173-216-060). These regulations prohibit discharges that could "cause fire or explosion. An explosive or flammable mixture is defined under state and federal pretreatment regulations, based on a flash point determination of the mixture. If contaminated stormwater is determined not to be explosive, then it could be conveyed to a sanitary sewer system.
- Transfer the fuel from the delivery tank trucks to the fuel storage tank in impervious contained areas and ensure that appropriate overflow protection is used. Alternatively, cover nearby storm drains during the filling process and use drip pans under all hose connections.

#### **Additional BMP for Vehicles 10 feet in height or greater**

A roof or canopy may not be practicable at fueling stations that regularly fuel vehicles that are 10 feet in height or greater, particularly at industrial or WSDOT sites. At those types of fueling facilities, the following BMPs apply, as well as the applicable BMPs and fire prevention (UFC requirements) of this BMP for fueling stations:

- If a roof or canopy is impractical the concrete fueling pad must be equipped with emergency spill control, which includes a shutoff valve for the drainage from the fueling area. The valve must be closed in the event of a spill. An electronically actuated valve is preferred to minimize the time lapse between spill and containment. Spills must be cleaned up and disposed off-site in accordance with BMPs for Spills of Oil and Hazardous Substances.
- The valve may be opened to convey contaminated stormwater to a sanitary sewer, if approved by the sewer authority, or to oil removal treatment such as an API or CP oil/water separator, catchbasin insert, or equivalent treatment, and then to a basic treatment BMP. Discharges from treatment systems to storm drains or surface water or to the ground must not display ongoing or recurring visible sheen and must not contain greater than a significant amount of oil and grease.

An explosive or flammable mixture is defined under state and federal pretreatment regulations, based on a flash point determination of the mixture. If contaminated stormwater is determined not to be explosive or) then it could be conveyed to a sanitary sewer system.

# Loading, Unloading & Storage of Liquid or Solid Materials

What: **Loading Unloading & Storage of Liquid or Solid Materials**

Why: Raw materials used in the construction of public works projects are unloaded and stored at the public works maintenance yard.

Where: Maintenance yard,

Schedule: Materials are unloaded periodically and then stored onsite indefinitely according to BMP's.

How: To the most practical extent possible materials shall be unloaded and loaded according to *BMP's for Loading and Unloading Areas for Liquid or Solid Material*, while material storage shall follow the *BMP's for Storage of Liquid, Food Waste, or Dangerous Waste containers* where possible.

## BMPs for Loading and Unloading Areas for Liquid or Solid Material

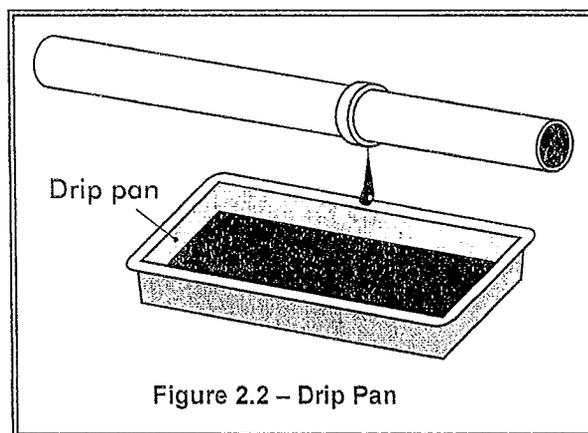
**Description of Pollutant Sources:** Loading/unloading of liquid and solid materials at industrial and commercial facilities are typically conducted at shipping and receiving, outside storage, fueling areas, etc. Materials transferred can include products, raw materials, intermediate products, waste materials, fuels, scrap metals, etc. Leaks and spills of fuels, oils, powders, organics, heavy metals, salts, acids, alkalis, etc. during transfer are potential causes of stormwater contamination. Spills from hydraulic line breaks are a common problem at loading docks.

**Pollutant Control Approach:** Cover and contain the loading/ unloading area where necessary to prevent run-on of stormwater and runoff of contaminated stormwater.

### Applicable Operational BMPs:

#### *At All Loading/ Unloading Areas:*

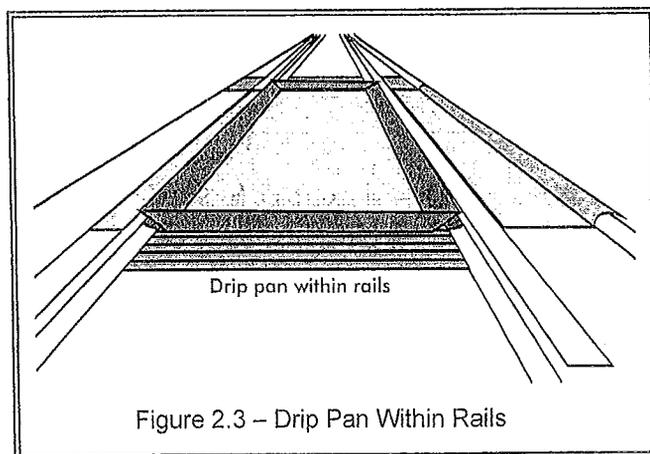
- A significant amount of debris can accumulate at outside, uncovered loading/unloading areas. Sweep these surfaces frequently to remove material that could otherwise be washed off by stormwater. Sweep outside areas that are covered for a period of time by containers, logs, or other material after the areas are cleared.
- Place drip pans, or other appropriate temporary containment device, at locations where leaks or spills may occur such as hose connections, hose reels and filler nozzles. Drip pans shall always be used when making and breaking connections (see Figure 2.2). Check loading/unloading equipment such as valves, pumps, flanges, and connections regularly for leaks and repair as needed.



***At Tanker Truck and Rail Transfer Areas to Above/Below-ground Storage Tanks:***

- To minimize the risk of accidental spillage, prepare an "Operations Plan" that describes procedures for loading/unloading. Train the employees, especially fork lift operators, in its execution and post it or otherwise have it readily available to employees.
- Report spills of reportable quantities to Ecology (refer to Section 2.1 for telephone numbers of Ecology Regional Offices).
- Prepare and implement an Emergency Spill Cleanup Plan for the facility (BMP Spills of Oil and Hazardous Substances) which includes the following BMPs:
  - Ensure the clean up of liquid/solid spills in the loading/ unloading area immediately, if a significant spill occurs, and, upon completion of the loading/unloading activity, or, at the end of the working day.
  - Retain and maintain an appropriate oil spill cleanup kit on-site for rapid cleanup of material spills. (See BMP Spills of Oil and Hazardous Substances).
  - Ensure that an employee trained in spill containment and cleanup is present during loading/unloading.

***At Rail Transfer Areas to Above/below-ground Storage Tanks: Install a drip pan system as illustrated (see Figure 2.3) within the rails to collect spills/leaks from tank cars and hose connections, hose reels, and filler nozzles.***



***Loading/Unloading from/to Marine Vessels:*** Facilities and procedures for the loading or unloading of petroleum products must comply with Coast Guard requirements specified in Appendix IV-D R.5.

***Transfer of Small Quantities from Tanks and Containers:*** Refer to BMPs Storage of Liquids in Permanent Above-Ground Tanks, and Storage of Liquid, Food Waste, or Dangerous Waste Containers, for requirements on the transfer of small quantities from tanks and containers, respectively.

**Applicable Structural Source Control BMPs:**

***At All Loading/ Unloading Areas:***

- Consistent with Uniform Fire Code requirements (Appendix IV-D R.2) and to the extent practicable, conduct unloading or loading of solids and liquids in a manufacturing building, under a roof, or lean-to, or other appropriate cover.
- Berm, dike, and/or slope the loading/unloading area to prevent run-on of stormwater and to prevent the runoff or loss of any spilled material from the area.
- Large loading areas frequently are not curbed along the shoreline. As a result, stormwater passes directly off the paved surface into surface water. Place curbs along the edge, or slope the edge such that the stormwater can flow to an internal storm drain system that leads to an approved treatment BMP.
- Pave and slope loading/unloading areas to prevent the pooling of water. The use of catch basins and drain lines within the interior of the paved area must be minimized as they will frequently be covered by material, or they should be placed in designated “alleyways” that are not covered by material, containers or equipment.

***Recommended Structural Source Control BMP:*** For the transfer of pollutant liquids in areas that cannot contain a catastrophic spill, install an automatic shutoff system in case of unanticipated off-loading interruption (e.g. coupling break, hose rupture, overfill, etc.).

***At Loading and Unloading Docks:***

- Install/maintain overhangs, or door skirts that enclose the trailer end (see Figures 2.4 and 2.5) to prevent contact with rainwater.
- Design the loading/unloading area with berms, sloping, etc. to prevent the run-on of stormwater.
- Retain on-site the necessary materials for rapid cleanup of spills.

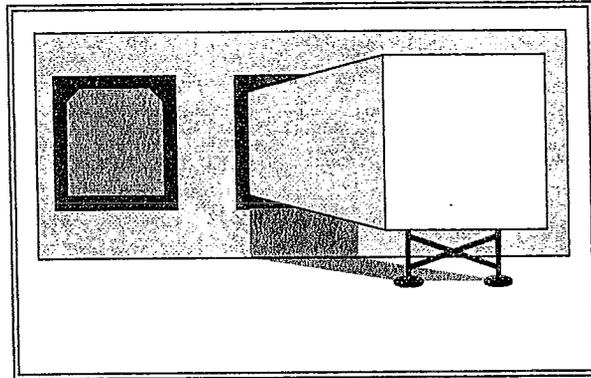


Figure 2.4 – Loading Dock with Door Skirt

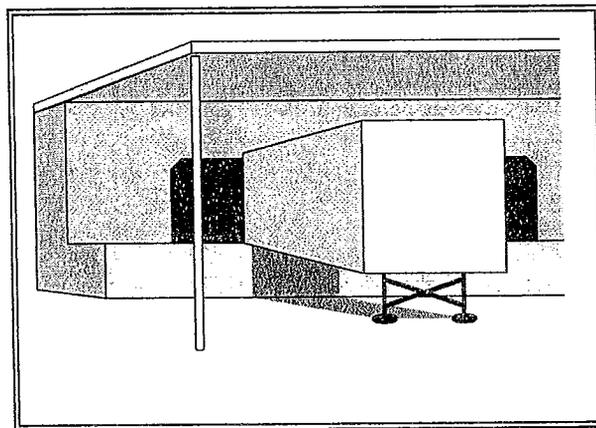


Figure 2.5 – Loading Dock with Overhang

*At Tanker Truck Transfer Areas to Above/Below-Ground Storage Tanks:*

- Pave the area on which the transfer takes place. If any transferred liquid, such as gasoline, is reactive with asphalt pave the area with Portland cement concrete.
- Slope, berm, or dike the transfer area to a dead-end sump, spill containment sump, a spill control (SC) oil/water separator, or other spill control device. The minimum spill retention time should be 15 minutes at the greater flow rate of the highest fuel dispenser nozzle through-put rate, or the peak flow rate of the 6-month, 24-hour storm event over the surface of the containment pad, whichever is greater. The volume of the spill containment sump should be a minimum of 50 gallons with an adequate grit sedimentation volume.

## **BMP C153: Material Delivery, Storage and Containment**

### *Purpose*

Prevent, reduce, or eliminate the discharge of pollutants from material delivery and storage to the stormwater system or watercourses by minimizing the storage of hazardous materials onsite, storing materials in a designated area, and installing secondary containment.

### *Conditions of Use*

**These procedures are suitable for use at all construction sites with delivery and storage of the following materials:**

- Petroleum products such as fuel, oil and grease
- Soil stabilizers and binders (e.g. Polyacrylamide)
- Fertilizers, pesticides and herbicides
- Detergents
- Asphalt and concrete compounds
- Hazardous chemicals such as acids, lime, adhesives, paints, solvents and curing compounds
- Any other material that may be detrimental if released to the environment

### *Design and Installation Specifications*

**The following steps should be taken to minimize risk:**

- Temporary storage area should be located away from vehicular traffic, near the construction entrance(s), and away from waterways or storm drains.
- Material Safety Data Sheets (MSDS) should be supplied for all materials stored. Chemicals should be kept in their original labeled containers.
- Hazardous material storage on-site should be minimized.
- Hazardous materials should be handled as infrequently as possible.
- During the wet weather season (Oct 1 – April 30), consider storing materials in a covered area.
- Materials should be stored in secondary containments, such as earthen dike, horse trough, or even a children's wading pool for non-reactive materials such as detergents, oil, grease, and paints. Small amounts of material may be secondarily contained in "bus boy" trays or concrete mixing trays.
- Do not store chemicals, drums, or bagged materials directly on the ground. Place these items on a pallet and, when possible, in secondary containment.

- If drums must be kept uncovered, store them at a slight angle to reduce ponding of rainwater on the lids to reduce corrosion. Domed plastic covers are inexpensive and snap to the top of drums, preventing water from collecting.

#### **Material Storage Areas and Secondary Containment Practices:**

- Liquids, petroleum products, and substances listed in 40 CFR Parts 110, 117, or 302 shall be stored in approved containers and drums and shall not be overfilled. Containers and drums shall be stored in temporary secondary containment facilities.
- Temporary secondary containment facilities shall provide for a spill containment volume able to contain precipitation from a 25 year, 24 hour storm event, plus 10% of the total enclosed container volume of all containers, or 110% of the capacity of the largest container within its boundary, whichever is greater.
- Secondary containment facilities shall be impervious to the materials stored therein for a minimum contact time of 72 hours.
- Secondary containment facilities shall be maintained free of accumulated rainwater and spills. In the event of spills or leaks, accumulated rainwater and spills shall be collected and placed into drums. These liquids shall be handled as hazardous waste unless testing determines them to be non-hazardous.
- Sufficient separation should be provided between stored containers to allow for spill cleanup and emergency response access.
- During the wet weather season (Oct 1 – April 30), each secondary containment facility shall be covered during non-working days, prior to and during rain events.
- Keep material storage areas clean, organized and equipped with an ample supply of appropriate spill clean-up material (spill kit).
- The spill kit should include, at a minimum:
  - 1-Water Resistant Nylon Bag
  - 3-Oil Absorbent Socks 3"x 4'
  - 2-Oil Absorbent Socks 3"x 10'
  - 12-Oil Absorbent Pads 17"x19"
  - 1-Pair Splash Resistant Goggles
  - 3-Pair Nitrile Gloves
  - 10-Disposable Bags with Ties
  - Instructions

## BMPs for Storage of Liquid, Food Waste, or Dangerous Waste Containers

**Description of Pollutant Sources:** Steel and plastic drums with volumetric capacities of 55 gallons or less are typically used at industrial facilities for container storage of liquids and powders. The BMPs specified below apply to container(s) located outside a building used for temporary storage of accumulated food wastes, vegetable or animal grease, used oil, liquid feedstock or cleaning chemical, or Dangerous Wastes (liquid or solid) unless the business is permitted by Ecology to store the wastes (Appendix IV-D R.4). Leaks and spills of pollutant materials during handling and storage are the primary sources of pollutants. Oil and grease, acid/alkali pH, BOD, COD are potential pollutant constituents.

**Pollutant Control Approach:** Store containers in impervious containment under a roof or other appropriate cover, or in a building. For roll-containers (for example, dumpsters) that are picked up directly by the collection truck, a filet can be placed on both sides of the curb to facilitate moving the dumpster. If a storage area is to be used on-site for less than 30 days, a portable temporary secondary system like that shown in Figure 2.8 can be used in lieu of a permanent system as described above.

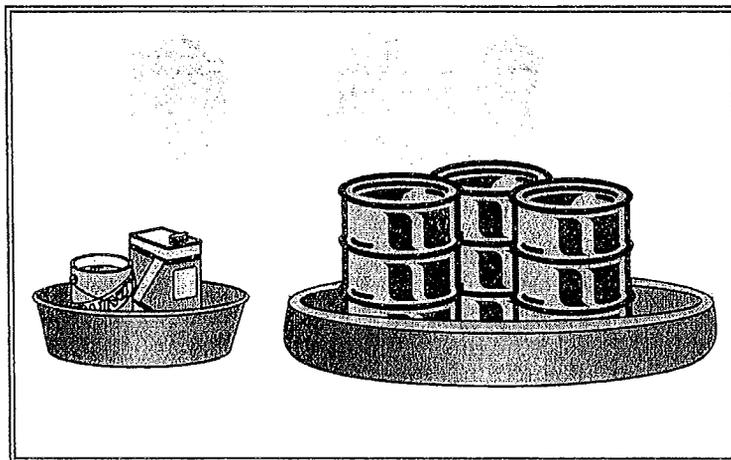


Figure 2.8 – Secondary Containment System

### Applicable Operational BMPs:

- Place tight-fitting lids on all containers.
- Place drip pans beneath all mounted container taps and at all potential drip and spill locations during filling and unloading of containers.
- Inspect container storage areas regularly for corrosion, structural failure, spills, leaks, overfills, and failure of piping systems. Check containers daily for leaks/spills. Replace containers, and replace and tighten bungs in drums as needed.
- Businesses accumulating Dangerous Wastes that do not contain free liquids need only to store these wastes in a sloped designated area with

the containers elevated or otherwise protected from storm water run-on.

- Drums stored in an area where unauthorized persons may gain access must be secured in a manner that prevents accidental spillage, pilferage, or any unauthorized use (see Figure 2.9).

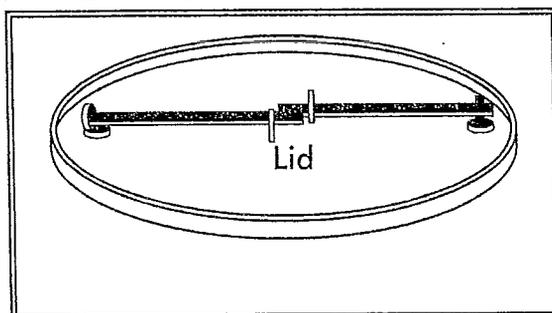


Figure 2.9 – Locking System for Drum Lid

- If the material is a Dangerous Waste, the business owner must comply with any additional Ecology requirements as specified in Appendix IV-D R.3.
- Storage of reactive, ignitable, or flammable liquids must comply with the Uniform Fire Code (Appendix IV-D R.2).
- Cover dumpsters, or keep them under cover such as a lean-to, to prevent the entry of stormwater. Replace or repair leaking garbage dumpsters.
- Drain dumpsters and/or dumpster pads to sanitary sewer. Keep dumpster lids closed. Install waterproof liners.

#### Applicable Structural Source Control BMPs:

- Keep containers with Dangerous Waste, food waste, or other potential pollutant liquids inside a building unless this is impracticable due to site constraints or Uniform Fire Code requirements.
- Store containers in a designated area, which is covered, bermed or diked, paved and impervious in order to contain leaks and spills (see Figure 2.10). The secondary containment shall be sloped to drain into a dead-end sump for the collection of leaks and small spills.
- For liquid wastes, surround the containers with a dike as illustrated in Figure 2.10. The dike must be of sufficient height to provide a volume of either 10 percent of the total enclosed container volume or 110 percent of the volume contained in the largest container, whichever is greater, or, if a single container, 110 percent of the volume of that container.

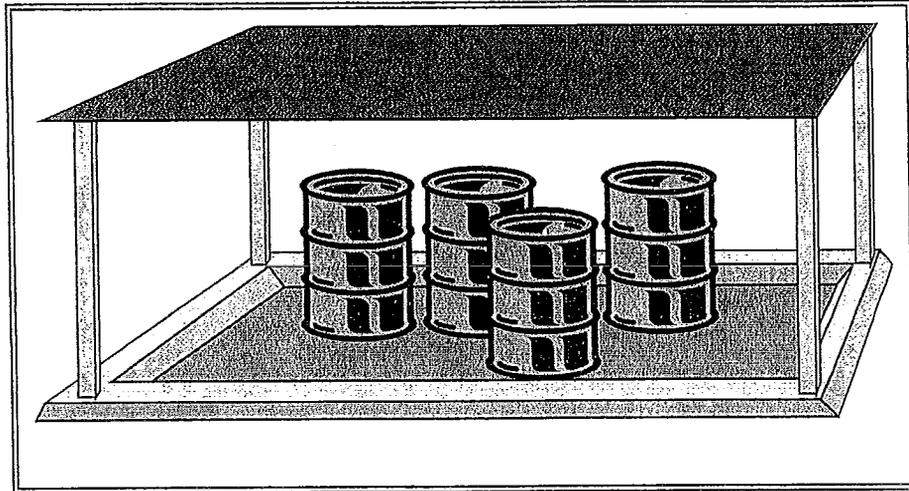


Figure 2.10 – Covered and Bermed Containment Area

- Where material is temporarily stored in drums, a containment system can be used as illustrated, in lieu of the above system (see Figure 2.8).
- Place containers mounted for direct removal of a liquid chemical for use by employees inside a containment area as described above. Use a drip pan during liquid transfer (see Figure 2.11).

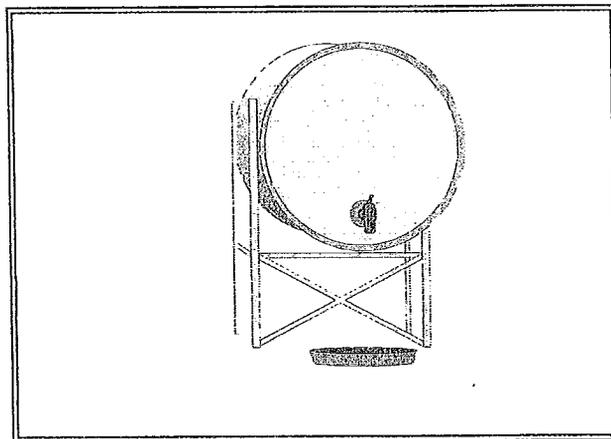


Figure 2.11 – Mounted Container - with drip pan

**Applicable Treatment BMP:**

- For contaminated stormwater in the containment area, connect the sump outlet to a sanitary sewer, if approved by the local Sewer Authority, or to appropriate treatment such as an API or CP oil/water separator, catch basin filter or other appropriate system (see Volume V). Equip the sump outlet with a normally closed valve to prevent the release of spilled or leaked liquids, especially flammables (compliance with Fire Codes), and dangerous liquids. This valve may be opened only for the conveyance of contaminated stormwater to treatment.
- Another option for discharge of contaminated stormwater is to pump it from a dead-end sump or catchment to a tank truck or other appropriate vehicle for off-site treatment and/or disposal.

*Note that a treatment BMP is applicable for contaminated stormwater from drum storage areas.*

## **BMPs for Storage of Liquids in Permanent Above-ground Tanks**

**Description of Pollutant Sources:** Above-ground tanks containing liquids (excluding uncontaminated water) may be equipped with a valved drain, vent, pump, and bottom hose connection. They may be heated with steam heat exchangers equipped with steam traps. Leaks and spills can occur at connections and during liquid transfer. Oil and grease, organics, acids, alkalis, and heavy metals in tank water and condensate drainage can also cause stormwater contamination at storage tanks.

**Pollutant Control Approach:** Install secondary containment or a double-walled tank. Slope the containment area to a drain with a sump. Stormwater collected in the containment area may need to be discharged to treatment such as an API or CP oil/water separator, or equivalent BMP. Add safeguards against accidental releases including protective guards around tanks to protect against vehicle or forklift damage, and tagging valves to reduce human error. *Tank water and condensate discharges are process wastewater that may need an NPDES Permit.*

### **Applicable Operational BMPs:**

- Inspect the tank containment areas regularly to identify problem components such as fittings, pipe connections, and valves, for leaks/spills, cracks, corrosion, etc.
- Place adequately sized drip pans beneath all mounted taps and drip/spill locations during filling/unloading of tanks. Valved drain tubing may be needed in mounted drip pans.
- Sweep and clean the tank storage area regularly, if paved.
- Replace or repair tanks that are leaking, corroded, or otherwise deteriorating.
- All installations shall comply with the Uniform Fire Code (Appendix IV-D R.2) and the National Electric Code.

### **Applicable Structural Source Control BMPs:**

- Locate permanent tanks in impervious (Portland cement concrete or equivalent) secondary containment surrounded by dikes as illustrated in Figure 2.12, or UL Approved double-walled. The dike must be of sufficient height to provide a containment volume of either 10 percent of the total enclosed tank volume or 110 percent of the volume contained in the largest tank, whichever is greater, or, if a single tank, 110 percent of the volume of that tank.
- Slope the secondary containment to drain to a dead-end sump (optional), or equivalent, for the collection of small spills.
- Include a tank overflow protection system to minimize the risk of spillage during loading.

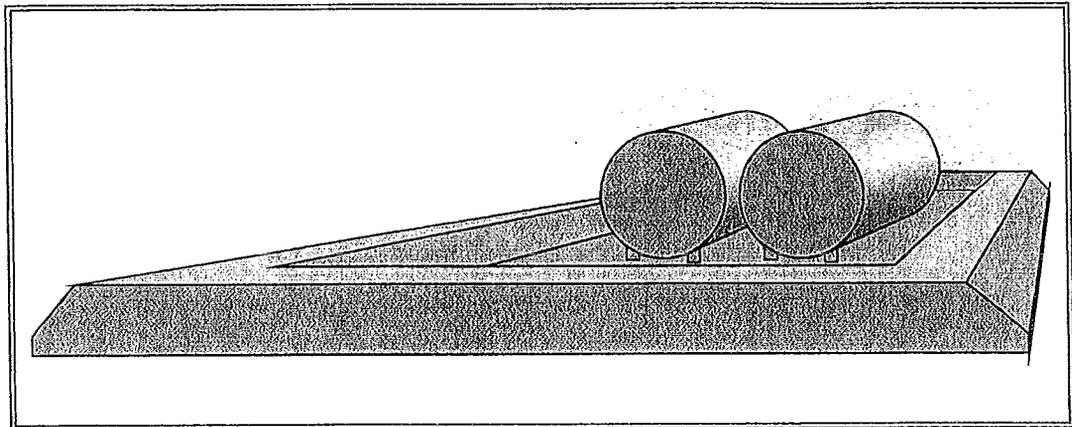


Figure 2.12 – Above-ground Tank Storage

*Note the applicable treatment BMP for stormwater from petroleum tank farms.*

**Applicable Treatment BMPs:**

- If the tank containment area is uncovered, equip the outlet from the spill-containment sump with a shutoff valve, which is normally closed and may be opened, manually or automatically, only to convey contaminated stormwater to approved treatment or disposal, or to convey uncontaminated stormwater to a storm drain. Evidence of contamination can include the presence of visible sheen, color, or turbidity in the runoff, or existing or historical operational problems at the facility. Simple pH measurements with litmus or pH paper can be used for areas subject to acid or alkaline contamination.
- At petroleum tank farms, convey stormwater contaminated with floating oil or debris in the contained area through an API or CP-type oil/water separator (Volume V, Treatment BMPs), or other approved treatment prior to discharge to storm drain or surface water.

# Equipment Repair

What: **Equipment Repair**

Why: Repair and maintenance of vehicles and equipment.

Where: Maintenance yard,

Schedule: Continuously, as vehicles need maintenance and repairs.

How: Certified mechanics perform equipment repair and maintenance within the city shop facility. Strict adherence to *BMP's for Maintenance and Repair of Vehicles and Equipment* shall be followed.

Proposed Changes:

1. Housekeeping must improve, keep area cleaned up
2. Floor drains in shop must be connected to sanitary sewer

## **BMPs for Maintenance and Repair of Vehicles and Equipment**

**Description of Pollutant Sources:** Pollutant sources include parts/vehicle cleaning, spills/leaks of fuel and other liquids, replacement of liquids, outdoor storage of batteries/liquids/parts, and vehicle parking.

**Pollutant Control Approach:** Control of leaks and spills of fluids using good housekeeping and cover and containment BMPs.

### **Applicable Operational BMPs:**

- Inspect for leaks all incoming vehicles, parts, and equipment stored temporarily outside.
- Use drip pans or containers under parts or vehicles that drip or that are likely to drip liquids, such as during dismantling of liquid containing parts or removal or transfer of liquids.
- Remove batteries and liquids from vehicles and equipment in designated areas designed to prevent stormwater contamination. Store cracked batteries in a covered non-leaking secondary containment system.
- Empty oil and fuel filters before disposal. Provide for proper disposal of waste oil and fuel.
- Do not pour/convey washwater, liquid waste, or other pollutant into storm drains or to surface water. Check with the local sanitary sewer authority for approval to convey to a sanitary sewer.
- Do not connect maintenance and repair shop floor drains to storm drains or to surface water. To allow for snowmelt during the winter a drainage trench with a sump for particulate collection can be installed and used only for draining the snowmelt and not for discharging any vehicular or shop pollutants.

### **Applicable Structural Source Control BMPs:**

- Conduct all maintenance and repair of vehicles and equipment in a building, or other covered impervious containment area that is sloped to prevent run-on of uncontaminated stormwater and runoff of contaminated stormwater.
- The maintenance of refrigeration engines in refrigerated trailers may be conducted in the parking area with due caution to avoid the release of engine or refrigeration fluids to storm drains or surface water.
- Park large mobile equipment, such as log stackers, in a designated contained area.

**For additional applicable BMPs refer to the following BMPs:** Fueling at Dedicated Stations; Washing and Steam Cleaning Vehicle/Equipment/Building Structures; Loading and Unloading Areas for Liquid or Solid Material; Storage of Liquids in Permanent Above-Ground Tanks; Storage of Liquid, Food Waste, or Dangerous Waste Containers;

Storage or Transfer (Outside) of Solid Raw Materials, By-Products, or Finished Products; Spills of Oil and Hazardous Substances; Illicit Connections to Storm Drains; and other BMPs provided in this chapter.

*Note that a treatment BMP is applicable for contaminated stormwater.*

**Applicable Treatment BMPs:** Contaminated stormwater runoff from vehicle staging and maintenance areas must be conveyed to a sanitary sewer, if allowed by the local sewer authority, or to an API or CP oil and water separator followed by a basic treatment BMP (See Volume V), applicable filter, or other equivalent oil treatment system.

**Recommended Additional Operational BMPs:**

- Consider storing damaged vehicles inside a building or other covered containment, until all liquids are removed. Remove liquids from vehicles retired for scrap.
- Clean parts with aqueous detergent based solutions or non-chlorinated solvents such as kerosene or high flash mineral spirits, and/or use wire brushing or sand blasting whenever practicable. Avoid using toxic liquid cleaners such as methylene chloride, 1,1,1-trichloroethane, trichloroethylene or similar chlorinated solvents. Choose cleaning agents that can be recycled.
- Inspect all BMPs regularly, particularly after a significant storm. Identify and correct deficiencies to ensure that the BMPs are functioning as intended.
- Avoid hosing down work areas. Use dry methods for cleaning leaked fluids.
- Recycle greases, used oil, oil filters, antifreeze, cleaning solutions, automotive batteries, hydraulic fluids, transmission fluids, and engine oils (see Appendix IV-C).
- Do not mix dissimilar or incompatible waste liquids stored for recycling.

## Appendix IV-C Recycling/Disposal of Vehicle Fluids/Other Wastes\*

	RECOMMENDED MANAGEMENT
Antifreeze	Store separately for resale. Separate ethylene glycol from propylene glycol for off-site recycling. If not recyclable, send to Treatment, Storage, and Disposal Facility (TSDF) for disposal.
Batteries	INTACT: Accumulate under cover prior to sale, deliver to recycler or, return to manufacturer. BROKEN: Accumulate acid from broken batteries in resistant containers with secondary containment. Send to TSDF for disposal.
Brake fluid	Accumulate in separate, marked, closed container. Do not mix with waste oil. Recycle.
Fuel	Store gasoline, and diesel separately for use or resale. Mixtures of diesel, gasoline, oil, and other fluids may not be recyclable and may require expensive disposal.
Fuel filters	Drain fluids for use as product. With approval of local landfill operator, dispose to dumpster, if needed.
Oil filters	Puncture the filter dome and drain it for 24 hours. Put oil drained from filters into your "USED OIL ONLY" container. Keep drained filters in a separate container marked "USED OIL FILTERS ONLY." Locate a scrap metal dealer who will pick up and recycle your filters. With approval of local landfill operator, dispose of drained filters to dumpster.
Paint	Accumulate oil-based and water-based paints separately for use or resale. If not recyclable, send accumulations to TSDF for disposal.
Power steering fluid	Same as for used oils
Shop towels/oily rags	Use cloth towels that can be laundered and reused. Accumulate used shop towels in a closed container. Sign up with an industrial laundry service that can recycle your towels.
Solvents	Consider using less hazardous solvents or switching to a spray cabinet that doesn't use solvent. Accumulate solvents separately. Consider purchasing your own solvent still and recycling solvent on site. Do not mix with used oil. Do not evaporate as a means of disposal.
Transmission oil, differential and rear end fluids	Accumulate in your "USED OIL ONLY" container. Arrange for pickup for off-site recycling.
Used oils; including, crankcase oil, transmission oil, power steering fluid and differential/rear end oil	Keep used oil in a separate container marked "USED OIL ONLY." Do not mix with brake fluid, or used antifreeze. Do not mix with any other waste if you plan to burn it in your shop for heating. Arrange for pickup for off-site recycling.
Windshield washer fluid	Accumulate separately for use or resale. Discharge to on-site sewage disposal, or, if acceptable by the local sewer authority, discharge to sanitary sewer.

\* This information was obtained from Ecology's Hazardous Waste Program.

*For a copy of "Hazardous Waste Services Directory," Publication #91-12s, Revised December 1994, listing facilities which recycle/dispose of wastes, solvents, paints, photographic wastes, refrigerants, oils, oil filters, and silver; provide spill assistance and oil/water separator cleanout service, and drum disposal/recycling; TSD facilities; and waste brokers; call Ecology's Hazardous Waste and Toxic Reduction Program at (360) 407-6721.*

Recycling / Disposal of Vehicle Fluids / Other Wastes  
City of Aberdeen - Equipment Repair Shop

<b>Shop Waste</b>	<b>Management Method</b>	<b>Contractor</b>
Antifreeze	Recycle	Safety Kleen
Batteries	Recycle	Carquest
Brake Fluid	NA	
Fuel	NA	
Fuel Filters	Drain and dumpster	Lemay
Oil Filters	Drain and dumpster	Lemay
Paint	Hazardous Waste Disposal	Lemay
Power Steering Fluid	Recycle	Safety Kleen
Shop Towels/Oily Rags	Laundry Service	
Solvents	Recycle	Safety Kleen
Transmission Oil	Onsite Oil Recycle Tank	
Used Oils	Onsite Oil Recycle Tank	
Windshield Washer Fluid	NA	

# Parking and Storage of Vehicles

What: **Parking and Storage of Vehicles**

Why: City vehicles are parked in the available parking lots during the day and under cover at night

Where: Maintenance yard.

Schedule: Continuously

How: Vehicles are to be parked in doors when not in use. To the most practical extent possible *BMP's for Parking and Storage of Vehicles and Equipment shall be followed.*

## **BMPs for Parking and Storage of Vehicles and Equipment**

**Description of Pollutant Sources:** Public and commercial parking lots such as retail store, fleet vehicle (including rent-a-car lots and car dealerships), equipment sale and rental parking lots, and parking lot driveways, can be sources of toxic hydrocarbons and other organic compounds, oils and greases, metals, and suspended solids caused by the parked vehicles.

**Pollutant Control Approach:** If the parking lot is a **high-use site** as defined below, provide appropriate oil removal equipment for the contaminated stormwater runoff.

### **Applicable Operational BMPs:**

- If washing of a parking lot is conducted, discharge the washwater to a sanitary sewer, if allowed by the local sewer authority, or other approved wastewater treatment system, or collect it for off-site disposal.
- Do not hose down the area to a storm drain or to a receiving water. Sweep parking lots, storage areas, and driveways, regularly to collect dirt, waste, and debris.

**Applicable Treatment BMPs:** An oil removal system such as an API or CP oil and water separator, catch basin filter, or equivalent BMP, approved by the local jurisdiction, is applicable for parking lots meeting the threshold vehicle traffic intensity level of a *high-use site*.

### **Vehicle High-Use Sites**

Establishments subject to a vehicle high-use intensity have been determined to be significant sources of oil contamination of stormwater. Examples of potential high use areas include customer parking lots at fast food stores, grocery stores, taverns, restaurants, large shopping malls, discount warehouse stores, quick-lube shops, and banks. If the PGIS for a high-use site exceeds 5,000 square feet in a threshold discharge area, and oil control BMP from the Oil Control Menu is necessary. A high-use site at a commercial or industrial establishment has one of the following characteristics: (Gaus/King County, 1994)

- Is subject to an expected average daily vehicle traffic (ADT) count equal to or greater than 100 vehicles per 1,000 square feet of gross building area: or
- Is subject to storage of a fleet of 25 or more diesel vehicles that are over 10 tons gross weight (trucks, buses, trains, heavy equipment, etc.).

# Gravel Stockpiles

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What: **Gravel Stockpiles**

Why: The City of Aberdeen using large quantities of crushed gravel in public works projects.

Where: Maintenance Yard

Schedule: Rock is delivered throughout the year as needed

How: The City of Aberdeen buys bulk gravel quantities from local contractors. To the most practical extent possible *BMP's for Storage or Transfer of Solid Raw Materials, By-Products, or Finished Products* shall be followed.

Proposed Changes: None

**BMPs for Storage or Transfer (Outside) of Solid Raw Materials, By-Products, or Finished Products**

**Description of Pollutant Sources:** Solid raw materials, by-products, or products such as gravel, sand, salts, topsoil, compost, logs, sawdust, wood chips, lumber and other building materials, concrete, and metal products sometimes are typically stored outside in large piles, stacks, etc. at commercial or industrial establishments. Contact of outside bulk materials with stormwater can cause leachate, and erosion of the stored materials. Contaminants include TSS, BOD, organics, and dissolved salts (sodium, calcium, and magnesium chloride, etc).

**Pollutant Control Approach:** Provide impervious containment with berms, dikes, etc. and/or cover to prevent run-on and discharge of leachate pollutant(s) and TSS.

**Applicable Operational BMP:** Do not hose down the contained stockpile area to a storm drain or a conveyance to a storm drain or to a receiving water.

**Applicable Structural Source Control BMP Options:** Choose one or more of the source control BMP options listed below for stockpiles greater than 5 cubic yards of erodible or water soluble materials such as soil, road deicing salts, compost, unwashed sand and gravel, sawdust, etc. Also included are outside storage areas for solid materials such as logs, bark, lumber, metal products, etc.

- Store in a building or paved and bermed covered area as shown in Figure 2.13, or;

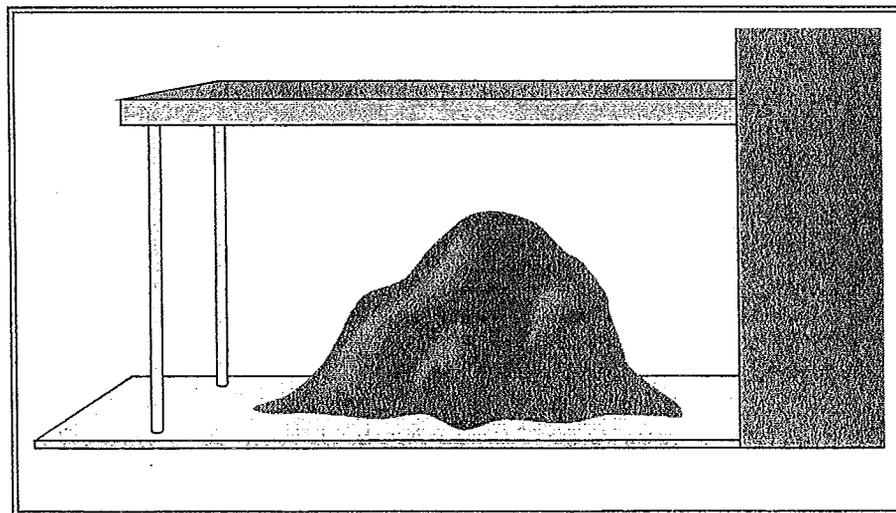
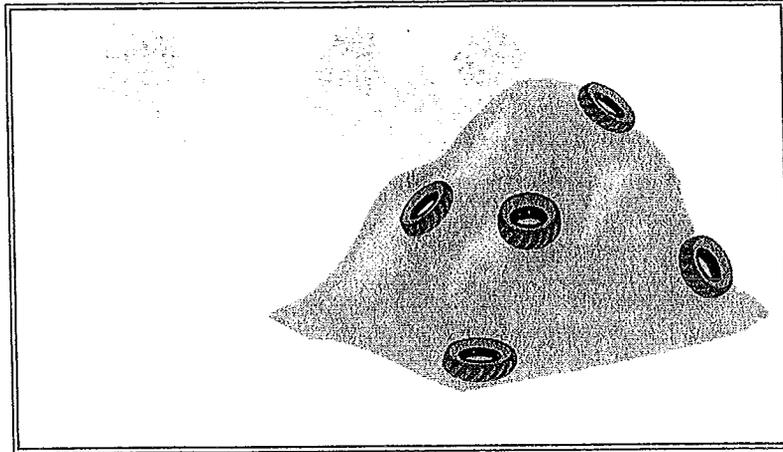


Figure 2.13 – Covered Storage Area for Bulk Solids (include berm if needed)

- Place temporary plastic sheeting (polyethylene, polypropylene, hypalon, or equivalent) over the material as illustrated (see Figure 2.14), or;



**Figure 2.14 – Material Covered with Plastic Sheeting**

- Pave the area and install a stormwater drainage system. Place curbs or berms along the perimeter of the area to prevent the run-on of uncontaminated stormwater and to collect and convey runoff to treatment. Slope the paved area in a manner that minimizes the contact between stormwater (e.g., pooling) and leachable materials in compost, logs, bark, wood chips, etc.
- For large stockpiles that cannot be covered, implement containment practices at the perimeter of the site and at any catch basins as needed to prevent erosion and discharge of the stockpiled material offsite or to a storm drain. Ensure that contaminated stormwater is not discharged directly to catch basins without conveying through a treatment BMP.

**Applicable Treatment BMP:** Convey contaminated stormwater from the stockpile area to a wet pond, wet vault, settling basin, media filter, or other appropriate treatment system depending on the contamination.

**Recommended Additional Operational BMPs:**

- Maintain drainage areas in and around storage of solid materials with a minimum slope of 1.5 percent to prevent pooling and minimize leachate formation. Areas should be sloped to drain stormwater to the perimeter where it can be collected, or to internal drainage “alleyways” where material is not stockpiled.
- Sweep paved storage areas regularly for collection and disposal of loose solid materials.
- If and when feasible, collect and recycle water-soluble materials (leachates) to the stockpile.
- Stock cleanup materials, such as brooms, dustpans, and vacuum sweepers near the storage area.

**BMPs for Dust Control at Disturbed Land Areas and Unpaved Roadways and Parking Lots**

**Description of Pollutant Sources:** Dust can cause air and water pollution problems particularly at demolition sites and in arid areas where reduced rainfall exposes soil particles to transport by air.

**Pollutant Control Approach:** Minimize dust generation and apply environmentally friendly and government approved dust suppressant chemicals, if necessary.

**Applicable Operational BMPs:**

- Sprinkle or wet down soil or dust with water as long as it does not result in a wastewater discharge.
- Use only local and/or state government approved dust suppressant chemicals such as those listed in Ecology Publication #96-433, "Techniques for Dust Prevention and Suppression."
- Avoid excessive and repeated applications of dust suppressant chemicals. Time the application of dust suppressants to avoid or minimize their wash-off by rainfall or human activity such as irrigation.
- Apply stormwater containment to prevent the conveyance of stormwater TSS into storm drains or receiving waters.
- The use of motor oil for dust control is prohibited. Care should be taken when using lignin derivatives and other high BOD chemicals in excavations or areas easily accessible to surface water or ground water.
- Consult with the Ecology Regional Office in your area on discharge permit requirements if the dust suppression process results in a wastewater discharge to the ground, ground water, storm drain, or surface water.

**Recommended Additional Operational BMPs for Roadways and Other Trafficked Areas:**

- Consider limiting use of off-road recreational vehicles on dust generating land.
- Consider paving unpaved permanent roads and other trafficked areas at municipal, commercial, and industrial areas.
- Consider paving or stabilizing shoulders of paved roads with gravel, vegetation, or local government approved chemicals.
- Encourage use of alternate paved routes, if available.
- Vacuum or wet sweep fine dirt and skid control materials from paved roads soon after winter weather ends or when needed.
- Consider using traction sand that is pre-washed to reduce dust emissions.

**Additional Recommended Operational BMPs for Dust Generating Areas:**

- Prepare a dust control plan. Helpful references include: Control of Open Fugitive Dust Sources (EPA-450/3-88-088), and Fugitive Dust Background Document and Technical Information Document for Best Available Control Measures (EPA-450/2-92-004)
- Limit exposure of soil (dust source) as much as feasible.
- Stabilize dust-generating soil by growing and maintaining vegetation, mulching, topsoiling, and/or applying stone, sand, or gravel.
- Apply windbreaks in the soil such as trees, board fences, tarp curtains, bales of hay, etc.
- Cover dust-generating piles with wind-impervious fabric, or equivalent material.

# Washing and Steam Cleaning Vehicles

What: **Washing and Steam Cleaning Vehicles**

Why: To clean City of Aberdeen vehicles as they become dirty.

Where: Maintenance yard,

Schedule: Continuously, as vehicles get dirty.

How: Vehicles are to be washed and steam cleaned at the vehicle wash rack. The wash rack is a covered facility that has stormwater treatment in the form of a oil water separator. Oil water separator is to be maintained according to *BMP's for Maintenance of Stormwater Facilities*.

Proposed Changes: No washing of vehicles is allowed at any site other than the vehicle wash rack.

**BMPs for  
Washing and  
Steam Cleaning  
Vehicles/  
Equipment/  
Building  
Structures**

**Description of Pollutant Sources:** Vehicles, aircraft, vessels, and transportation, restaurant cooking, carpet cleaning, and industrial equipment, and large buildings may be commercially cleaned with low or high pressure water or steam. This includes frequent “charity” car washes at gas stations and commercial parking lots. The cleaning can include hand washing, scrubbing, sanding, etc. Washwater from cleaning activities can contain oil and grease, suspended solids, heavy metals, soluble organics, soaps, and detergents that can contaminate stormwater.

**Pollutant Control Approach:** The preferred approach is to cover and/or contain the cleaning activity, or conduct the activity inside a building, to separate the uncontaminated stormwater from the pollutant sources. Washwater must be conveyed to a sanitary sewer after approval by the local sewer authority, temporarily stored before proper disposal, or recycled, with no discharge to the ground, to a storm drain, or to surface water. Washwater may be discharged to the ground after proper treatment in accordance with *Ecology guidance WQ-95-056, “Vehicle and Equipment Washwater Discharges,” June 1995*. The quality of any discharge to the ground after proper treatment must comply with Ecology’s Ground Water Quality Standards, Chapter 173-200 WAC. Contact the local Ecology Regional Office for an NPDES Permit application for discharge of washwater to surface water or to a storm drain after on-site treatment.

**Applicable Structural Source Control BMPs:** Conduct vehicle/equipment washing in one of the following locations:

- At a commercial washing facility in which the washing occurs in an enclosure and drains to the sanitary sewer, or
- In a building constructed specifically for washing of vehicles and equipment, which drains to a sanitary sewer.

Conduct outside washing operation in a designated wash area with the following features:

- In a paved area, constructed as a spill containment pad to prevent the run-on of stormwater from adjacent areas. Slope the spill containment area so that washwater is collected in a containment pad drain system with perimeter drains, trench drains or catchment drains. Size the containment pad to extend out a minimum of four feet on all sides of the vehicles and/or equipment being washed.
- Convey the washwater to a sump (like a grit separator) and then to a sanitary sewer (if allowed by the local Sewer Authority), or other appropriate wastewater treatment or recycle system. An NPDES permit may be required for any washwater discharge to a storm drain or receiving water after treatment. Contact the Ecology regional office for NPDES Permit requirements.

*Note that the purpose of the valve is to convey only washwater and contaminated stormwater to a treatment system.*

- The containment sump must have a positive control outlet valve for spill control with live containment volume, and oil/water separation. Size the minimum live storage volume to contain the maximum expected daily washwater flow plus the sludge storage volume below the outlet pipe. The outlet valve will be shut during the washing cycle to collect the washwater in the sump. The valve should remain shut for at least two hours following the washing operation to allow the oil and solids to separate before discharge to a sanitary sewer. (See Ecology Publication WQ-95-056)
- The inlet valve in the discharge pipe should be closed when washing is not occurring, thereby preventing the entry of uncontaminated stormwater into the pretreatment/ treatment system. The stormwater can then drain into the conveyance/discharge system outside of the wash pad (essentially bypasses the washwater treatment/conveyance system). Post signs to inform people of the operation and purpose of the valve. Clean the concrete pad thoroughly until there is no foam or visible sheen in the washwater prior to closing the inlet valve and allowing uncontaminated stormwater to overflow and drain off the pad. (See Figure 2.15)
- Collect the washwater from building structures and convey it to appropriate treatment such as a sanitary sewer system if it contains oils, soaps, or detergents, where feasible. If the washwater does not contain oils, soaps, or detergents then it could drain to soils that have sufficient natural attenuation capacity for dust and sediment.

#### **Recommended Additional BMPs:**

- The wash area should be well marked at gas stations, multi-family residences and any other business where non-employees wash vehicles.
- For uncovered wash pads, the positive control outlet valve may be manually operated, but a pneumatic or electric valve system is preferable. The valve may be on a timer circuit where it is opened upon completion of a wash cycle. The timer would then close the valve after the sump or separator is drained (Figure 2.15).
- Use phosphate-free biodegradable detergents when practicable.
- Consider recycling the washwater.

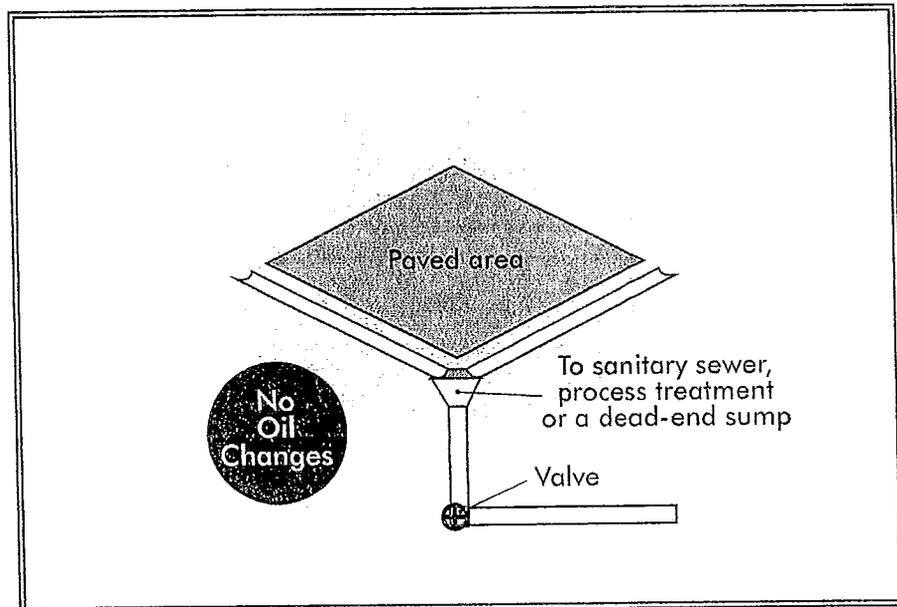


Figure 2.15 – Uncovered Wash Area

- Because soluble/emulsifiable detergents can be used in the wash medium, the selection of soaps and detergents and treatment BMPs should be considered carefully. Oil/water separators are ineffective in removing emulsified or water soluble detergents.

#### Exceptions

- At gas stations (for charity car washes) or commercial parking lots, where it is not possible to discharge the washwater to a sanitary sewer, a temporary plug or a temporary sump pump can be used at the storm drain to collect the washwater for off-site disposal such as to a nearby sanitary sewer.
- New and used car dealerships may wash vehicles in the parking stalls as long as a temporary plug system is used to collect the washwater for disposal as stated above, or an approved treatment system for the washwater is in place.

At industrial sites contact the local Ecology Regional Office for NPDES Permit requirements even if soaps, detergents, and/or other chemical cleaners are not used in washing trucks.

# Industrial Washout Rack

What: **Industrial Washout Rack**

Why: Wash heavy equipment and fill water storage tanks in sweeper, vector truck and flusher.

Where: Public works maintenance yard

Schedule: Continuously, as required

How: Park heavy equipment over the wash out rack, hose off material with fire hose. No materials that are visibly contaminated with hydrocarbons are permitted.

Solid material is collected in a concrete settling basin while water is drained off the top and sent to an oil water separator. Materials collected in the settling basin are removed using the vector truck when the basin solids are approximately 50% capacity.

Proposed Changes:

1. Prior to removing solids with the vector the wash rack is to be left unused for a minimum of two days to allow the settling out of all suspended solids. Water will then be decanted off and sent through the oil water separator.
2. Schedule periodic maintenance for oil water separator.

# Concrete Work

What: **Concrete Work**

Why: City crews place concrete periodically for sidewalks, curbs, and foundations among other things. Concrete grinding is occasionally required to remove concrete tripping hazards in sidewalks.

Where: Concrete sidewalks and curbs throughout the City of Aberdeen and anywhere within the City limits that concrete work may be performed

Schedule: New concrete construction is placed periodically, Sidewalk and curb grinding occurs continuously as required, typically when it is not raining.

How: City of Aberdeen maintenance workers will make or place forms if necessary prior producing concrete. Concrete for small projects can be mixed in a wheelbarrow or small cement mixer while a concrete distributor will deliver concrete for larger projects. The maintenance workers will place concrete and apply the finish required for the type of concrete poured. Tools are typically washed off in a vegetative area where runoff does not go directly to the storm system.

Tripping hazards are grinded away with a small one-man concrete grinder.

Proposed Changes: Remove concrete tripping hazards in dry weather only. When finished use a industrial shop vacuum to pick up the grindings so that they do not get into the stormwater system. Water may be added if required to keep dust down.

## **BMP C152: Sawcutting and Surfacing Pollution Prevention**

<i>Purpose</i>	Sawcutting and surfacing operations generate slurry and process water that contains fine particles and high pH (concrete cutting), both of which can violate the water quality standards in the receiving water. This BMP is intended to minimize and eliminate process water and slurry from entering waters of the State.
<i>Conditions of Use</i>	<p>Anytime sawcutting or surfacing operations take place, these management practices shall be utilized. Sawcutting and surfacing operations include, but are not limited to, the following:</p> <ul style="list-style-type: none"><li>• Sawing</li><li>• Coring</li><li>• Grinding</li><li>• Roughening</li><li>• Hydro-demolition</li><li>• Bridge and road surfacing</li></ul>
<i>Design and Installation Specifications</i>	<ul style="list-style-type: none"><li>• Slurry and cuttings shall be vacuumed during cutting and surfacing operations.</li><li>• Slurry and cuttings shall not remain on permanent concrete or asphalt pavement overnight.</li><li>• Slurry and cuttings shall not drain to any natural or constructed drainage conveyance.</li><li>• Collected slurry and cuttings shall be disposed of in a manner that does not violate groundwater or surface water quality standards.</li><li>• Process water that is generated during hydro-demolition, surface roughening or similar operations shall not drain to any natural or constructed drainage conveyance and shall be disposed of in a manner that does not violate groundwater or surface water quality standards.</li><li>• Cleaning waste material and demolition debris shall be handled and disposed of in a manner that does not cause contamination of water. If the area is swept with a pick-up sweeper, the material must be hauled out of the area to an appropriate disposal site.</li></ul>
<i>Maintenance Standards</i>	Continually monitor operations to determine whether slurry, cuttings, or process water could enter waters of the state. If inspections show that a violation of water quality standards could occur, stop operations and immediately implement preventive measures such as berms, barriers, secondary containment, and vacuum trucks.

## **BMP C151: Concrete Handling**

### *Purpose*

Concrete work can generate process water and slurry that contain fine particles and high pH, both of which can violate water quality standards in the receiving water. This BMP is intended to minimize and eliminate concrete process water and slurry from entering waters of the state.

### *Conditions of Use*

Any time concrete is used, these management practices shall be utilized. Concrete construction projects include, but are not limited to, the following:

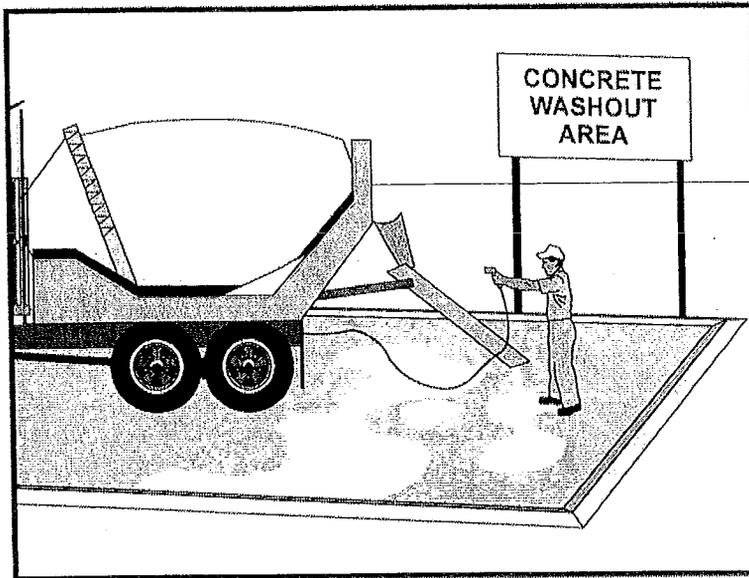
- Curbs
- Sidewalks
- Roads
- Bridges
- Foundations
- Floors
- Runways

### *Design and Installation Specifications*

- Concrete truck chutes, pumps, and internals shall be washed out only into formed areas awaiting installation of concrete or asphalt.
- Unused concrete remaining in the truck and pump shall be returned to the originating batch plant for recycling.
- Hand tools including, but not limited to, screeds, shovels, rakes, floats, and trowels shall be washed off only into formed areas awaiting installation of concrete or asphalt.
- Equipment that cannot be easily moved, such as concrete pavers, shall only be washed in areas that do not directly drain to natural or constructed stormwater conveyances.
- Washdown from areas such as concrete aggregate driveways shall not drain directly to natural or constructed stormwater conveyances.
- When no formed areas are available, washwater and leftover product shall be contained in a lined container. Contained concrete shall be disposed of in a manner that does not violate groundwater or surface water quality standards.

### *Maintenance Standards*

Containers shall be checked for holes in the liner daily during concrete pours and repaired the same day.



## Description and Purpose

Prevent or reduce the discharge of pollutants to stormwater from concrete waste by conducting washout offsite, performing onsite washout in a designated area, and training employee and subcontractors.

## Suitable Applications

Concrete waste management procedures and practices are implemented on construction projects where:

- Concrete is used as a construction material or where concrete dust and debris result from demolition activities
- Slurries containing portland cement concrete (PCC) or asphalt concrete (AC) are generated, such as from saw cutting, coring, grinding, grooving, and hydro-concrete demolition
- Concrete trucks and other concrete-coated equipment are washed onsite
- Mortar-mixing stations exist
- See also NS-8, Vehicle and Equipment Cleaning

## Limitations

- Offsite washout of concrete wastes may not always be possible.

## Objectives

EC	Erosion Control	
SE	Sediment Control	
TC	Tracking Control	
WE	Wind Erosion Control	
NS	Non-Stormwater Management Control	
WM	Waste Management and Materials Pollution Control	<input checked="" type="checkbox"/>

## Legend:

- Primary Objective
- Secondary Objective

## Targeted Constituents

Sediment	<input checked="" type="checkbox"/>
Nutrients	
Trash	
Metals	<input checked="" type="checkbox"/>
Bacteria	
Oil and Grease	
Organics	

## Potential Alternatives

None



**Implementation**

The following steps will help reduce stormwater pollution from concrete wastes:

- Discuss the concrete management techniques described in this BMP (such as handling of concrete waste and washout) with the ready-mix concrete supplier before any deliveries are made.
- Incorporate requirements for concrete waste management into material supplier and subcontractor agreements.
- Store dry and wet materials under cover, away from drainage areas.
- Avoid mixing excess amounts of fresh concrete.
- Perform washout of concrete trucks offsite or in designated areas only.
- Do not wash out concrete trucks into storm drains, open ditches, streets, or streams.
- Do not allow excess concrete to be dumped onsite, except in designated areas.
- For onsite washout:
  - Locate washout area at least 50 feet from storm drains, open ditches, or water bodies. Do not allow runoff from this area by constructing a temporary pit or bermed area large enough for liquid and solid waste.
  - Wash out wastes into the temporary pit where the concrete can set, be broken up, and then disposed properly.
- Avoid creating runoff by draining water to a bermed or level area when washing concrete to remove fine particles and expose the aggregate.
- Do not wash sweepings from exposed aggregate concrete into the street or storm drain. Collect and return sweepings to aggregate base stockpile or dispose in the trash.

**Education**

- Educate employees, subcontractors, and suppliers on the concrete waste management techniques described herein.
- Arrange for contractor's superintendent or representative to oversee and enforce concrete waste management procedures.

**Concrete Slurry Wastes**

- PCC and AC waste should not be allowed to enter storm drains or watercourses.
- PCC and AC waste should be collected and disposed of or placed in a temporary concrete washout facility.
- A sign should be installed adjacent to each temporary concrete washout facility to inform concrete equipment operators to utilize the proper facilities.

- Below grade concrete washout facilities are typical. Above grade facilities are used if excavation is not practical.
- A foreman or construction supervisor should monitor onsite concrete working tasks, such as saw cutting, coring, grinding and grooving to ensure proper methods are implemented.
- Saw-cut PCC slurry should not be allowed to enter storm drains or watercourses. Residue from grinding operations should be picked up by means of a vacuum attachment to the grinding machine. Saw cutting residue should not be allowed to flow across the pavement and should not be left on the surface of the pavement. See also NS-3, Paving and Grinding Operations; and WM-10, Liquid Waste Management.
- Slurry residue should be vacuumed and disposed in a temporary pit (as described in OnSite Temporary Concrete Washout Facility, Concrete Transit Truck Washout Procedures, below) and allowed to dry. Dispose of dry slurry residue in accordance with WM-5, Solid Waste Management.

### *Onsite Temporary Concrete Washout Facility, Transit Truck Washout Procedures*

- Temporary concrete washout facilities should be located a minimum of 50 ft from storm drain inlets, open drainage facilities, and watercourses. Each facility should be located away from construction traffic or access areas to prevent disturbance or tracking.
- A sign should be installed adjacent to each washout facility to inform concrete equipment operators to utilize the proper facilities.
- Temporary concrete washout facilities should be constructed above grade or below grade at the option of the contractor. Temporary concrete washout facilities should be constructed and maintained in sufficient quantity and size to contain all liquid and concrete waste generated by washout operations.
- Temporary washout facilities should have a temporary pit or bermed areas of sufficient volume to completely contain all liquid and waste concrete materials generated during washout procedures.
- Washout of concrete trucks should be performed in designated areas only.
- Only concrete from mixer truck chutes should be washed into concrete wash out.
- Concrete washout from concrete pumper bins can be washed into concrete pumper trucks and discharged into designated washout area or properly disposed of offsite.
- Once concrete wastes are washed into the designated area and allowed to harden, the concrete should be broken up, removed, and disposed of per WM-5, Solid Waste Management. Dispose of hardened concrete on a regular basis.
- Temporary Concrete Washout Facility (Type Above Grade)
  - Temporary concrete washout facility (type above grade) should be constructed as shown on the details at the end of this BMP, with a recommended minimum length and

minimum width of 10 ft, but with sufficient quantity and volume to contain all liquid and concrete waste generated by washout operations.

- Straw bales, wood stakes, and sandbag materials should conform to the provisions in SE-9, Straw Bale Barrier.
- Plastic lining material should be a minimum of 10 mil in polyethylene sheeting and should be free of holes, tears, or other defects that compromise the impermeability of the material.
- Temporary Concrete Washout Facility (Type Below Grade)
  - Temporary concrete washout facilities (type below grade) should be constructed as shown on the details at the end of this BMP, with a recommended minimum length and minimum width of 10 ft. The quantity and volume should be sufficient to contain all liquid and concrete waste generated by washout operations.
  - Lath and flagging should be commercial type.
  - Plastic lining material should be a minimum of 10 mil polyethylene sheeting and should be free of holes, tears, or other defects that compromise the impermeability of the material.

#### ***Removal of Temporary Concrete Washout Facilities***

- When temporary concrete washout facilities are no longer required for the work, the hardened concrete should be removed and disposed of. Materials used to construct temporary concrete washout facilities should be removed from the site of the work and disposed of.
- Holes, depressions or other ground disturbance caused by the removal of the temporary concrete washout facilities should be backfilled and repaired.

#### **Costs**

All of the above are low cost measures.

#### **Inspection and Maintenance**

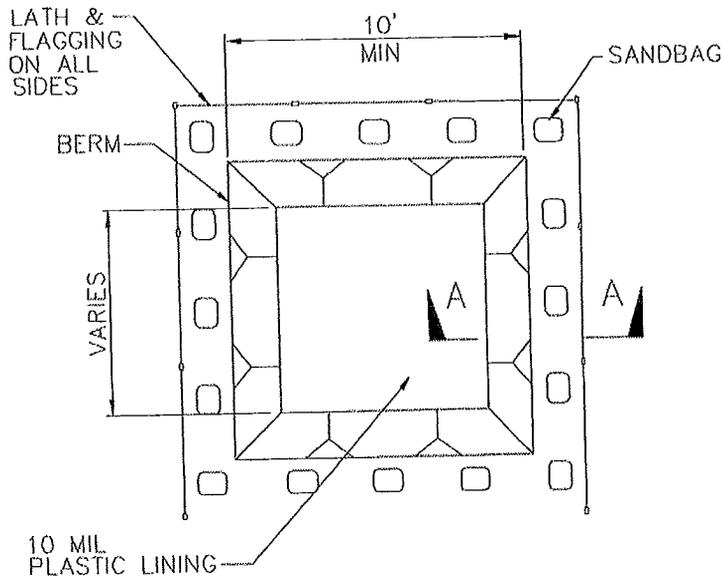
- Inspect and verify that activity-based BMPs are in place prior to the commencement of associated activities. While activities associated with the BMP are under way, inspect weekly during the rainy season and of two-week intervals in the non-rainy season to verify continued BMP implementation.
- Temporary concrete washout facilities should be maintained to provide adequate holding capacity with a minimum freeboard of 4 in. for above grade facilities and 12 in. for below grade facilities. Maintaining temporary concrete washout facilities should include removing and disposing of hardened concrete and returning the facilities to a functional condition. Hardened concrete materials should be removed and disposed of.
- Washout facilities must be cleaned, or new facilities must be constructed and ready for use once the washout is 75% full.

## References

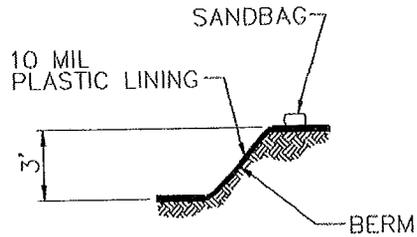
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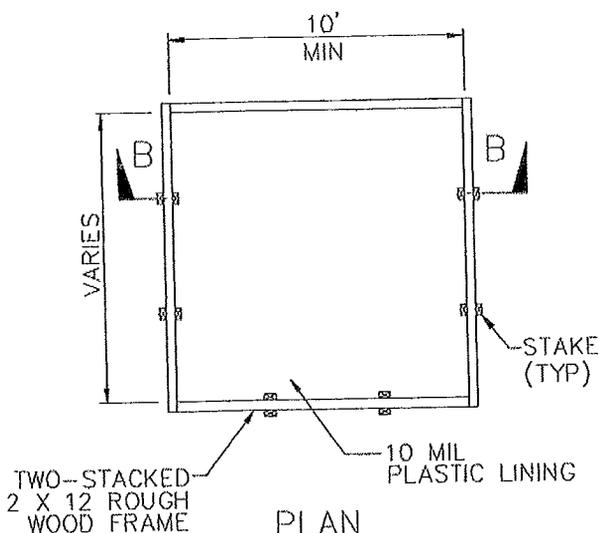
Stormwater Management for Construction Activities; Developing Pollution Prevention Plans and Best Management Practice, EPA 832-R-92005; USEPA, April 1992.



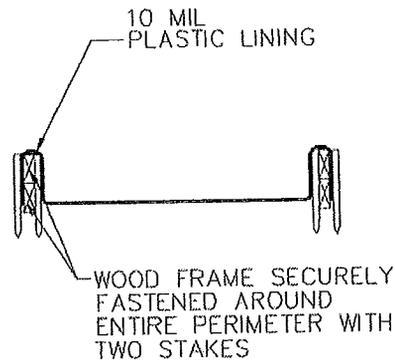
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TYPE "BELOW GRADE"



**SECTION A-A**  
NOT TO SCALE



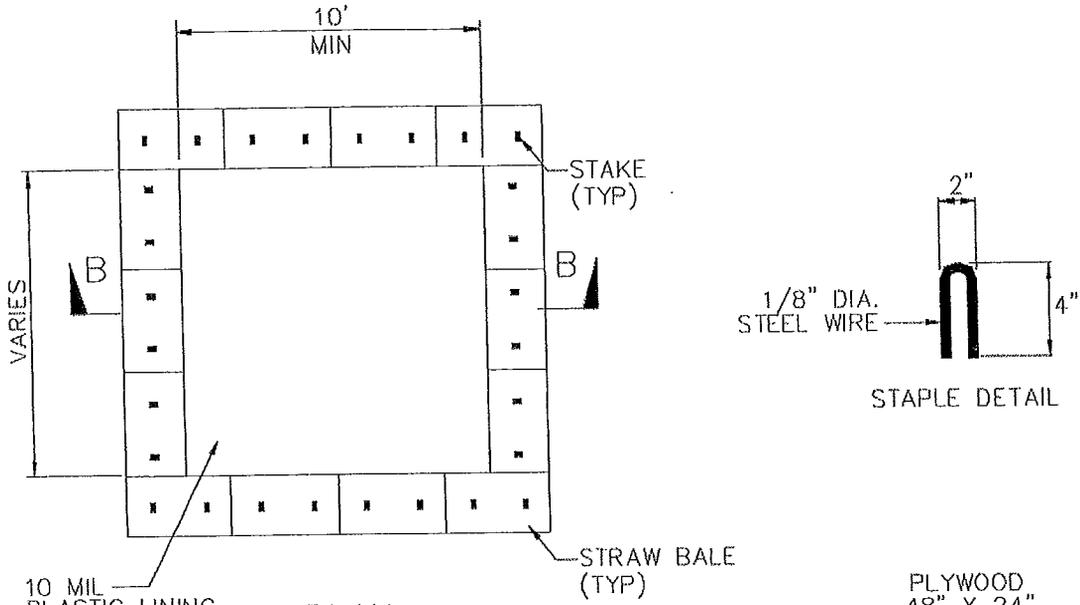
**PLAN**  
NOT TO SCALE  
TYPE "ABOVE GRADE"



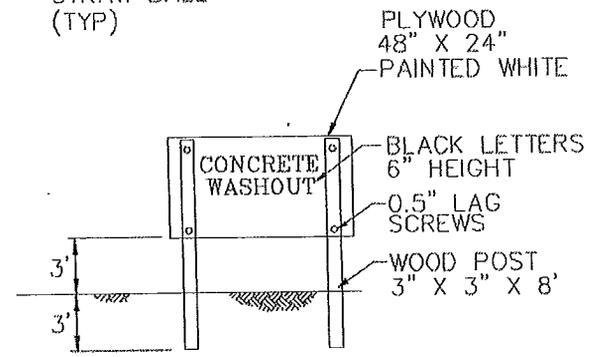
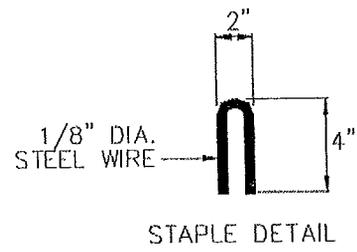
**SECTION B-B**  
NOT TO SCALE

**NOTES**

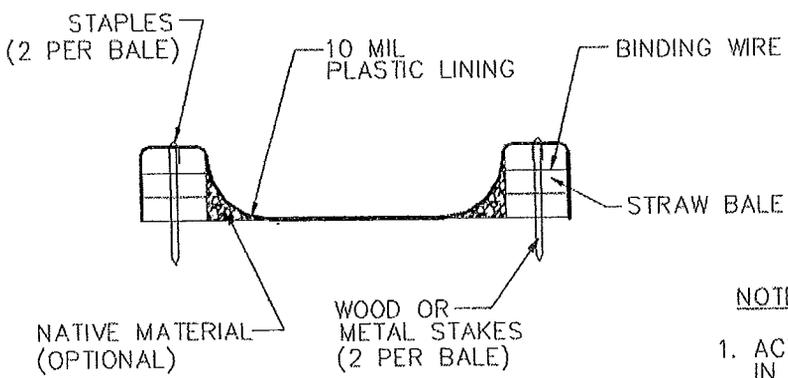
1. ACTUAL LAYOUT DETERMINED IN FIELD.
2. THE CONCRETE WASHOUT SIGN SHALL BE INSTALLED WITHIN 30 FT. OF THE TEMPORARY CONCRETE WASHOUT FACILITY.



**PLAN**  
NOT TO SCALE  
TYPE "ABOVE GRADE"  
WITH STRAW BALES



**CONCRETE WASHOUT SIGN DETAIL**  
(OR EQUIVALENT)



**SECTION B-B**  
NOT TO SCALE

**NOTES**

1. ACTUAL LAYOUT DETERMINED IN FIELD.
2. THE CONCRETE WASHOUT SIGN SHALL BE INSTALLED WITHIN 30 FT. OF THE TEMPORARY CONCRETE WASHOUT FACILITY.

# Stormwater Ordinance

## Chapter 13.68 STORM AND SURFACE WATER MANAGEMENT

### Sections:

- 13.68.010 Purpose.
- 13.68.020 Definitions.
- 13.68.030 Utility establishment.
- 13.68.040 Transfer of property.
- 13.68.050 Storm and surface water fund created.
- 13.68.060 Setting of fees and charges.
- 13.68.070 Applicability.
- 13.68.080 Review and approval of storm and surface water drainage plans.
- 13.68.090 Exemptions.
- 13.68.100 Variances.
- 13.68.110 Permit.
- 13.68.120 Permit fee.
- 13.68.130 Permit conditions.
- 13.68.140 Minimum control and management requirements.
- 13.68.150 Design criteria.
- 13.68.160 Maintenance agreement.
- 13.68.170 Inspection.
- 13.68.180 Preventive maintenance.
- 13.68.190 Penalties.
- 13.68.200 Cross connections prohibited.
- 13.68.210 Water quality.
- 13.68.220 Easements.
- 13.68.230 Appeals.

#### 13.68.010 Purpose.

The purpose of this chapter is to protect, maintain, and enhance the public health, safety, and general welfare by establishing minimum requirements and procedures to control the adverse impacts associated with increased storm and surface water runoff. Proper management of storm and surface water runoff will minimize damage to public and private property, reduce the effects of development on land and stream channel erosion and sedimentation, assist in the attainment and maintenance of water quality standards, reduce local flooding, and maintain post development, as nearly as possible, the predevelopment runoff characteristics, while meeting the Stormwater Management Manual for Western Washington as adopted by the Department of Ecology. This chapter also establishes the Storm and Surface Water System of the city as a utility service of the city as provided by RCW 35.67 and establishes a method of providing funding to improve and maintain the Storm and Surface Water System.

#### 13.68.020 Definitions.

For the purposes of this chapter, the following definitions describe the meaning of the terms used in this chapter:

- A. "Adverse impact" means any deleterious effect on water or wetlands, including their quality, quantity, surface area, species composition, aesthetics or usefulness for human or natural uses which are or may potentially be harmful or injurious to human health, welfare, safety or property, to biological productivity, diversity or stability, or which unreasonably interfere with the enjoyment of life or property, including outdoor recreation.

B. "Agricultural land management practices" means those methods and procedures used in the cultivation of land in order to further crop production and conservation of related soil and water resources.

C. "Applicant" means any person, firm or governmental agency who executes the necessary forms to procure official approval of a project or a permit to carry out construction of a project.

D. "Aquifer" means a porous water-bearing geologic formation generally restricted to materials capable of yielding an appreciable supply of water.

E. "City engineer" means the city of Aberdeen engineer or his or her designee.

F. "City Mayor" means the city of Aberdeen city Mayor or his or her designee.

G. "Clearing" means the removal of trees and brush from the land, but shall not include the ordinary mowing of grass.

H. "Detention structure" means a permanent structure designed to store runoff for discharge at rates approximating what would have occurred under predevelopment conditions.

I. "Develop land" means to change the runoff characteristics of a parcel of land in conjunction with residential, commercial, industrial or institutional construction or alteration.

J. "Developer" means a person, group or company engaged in land or property development or proposed development.

K. "Drainage area" means that area contributing runoff to a single point measured in a horizontal plane, which is enclosed by a ridgeline.

L. "Engineer" means a civil engineer or civil engineering firm that has been retained or employed to perform engineering services.

M. "Easement" means a grant or reservation by the owner of land for the use of such land by others for specific purpose(s), and which must be included in the conveyance of land affected by such easement.

N. "Exemption" means those land development activities that are not subject to the storm and surface water management requirements contained in this chapter.

O. "Flow attenuation" means detaining or retaining runoff to reduce the peak discharge.

P. "Grading" means any act by which soil is cleared, stripped, stockpiled, excavated, scarified, filled or any combination thereof.

Q. "Infiltration" means the passage or movement of water into the soil surface.

R. "Off-site storm and surface water management" means the design and construction of a facility necessary to control storm and surface water from more than one development.

S. "On-site storm and surface water management" means the design and construction of systems necessary to control storm and surface water within an immediate development.

T. "Retention structure" means a permanent structure that provides for the storage of runoff by means of a permanent pool of water or infiltration.

U. "Sediment" means soils or other surficial materials transported or deposited by the action of wind, water, ice or gravity as a product of erosion.

V. "Site" means any tract, lot or parcel of land or combination of tracts, lots or parcels of land which are in one ownership, or are contiguous and in diverse ownership, where development is to be performed as part of a unit, subdivision or project.

W. "Stabilization" means the prevention of soil movement by any of various vegetative and/or structural means.

X. "Storm and surface water management" means:

1. For quantitative control, a system of vegetative and structural measures that control the increased volume and rate of surface runoff caused by manmade changes to the land; and

2. For qualitative control, a system of vegetative, structural and other measures that reduce or eliminate pollutants that might otherwise be carried by surface runoff.

Y. "Storm drainage plan" means a set of drawings or other documents submitted by a person as a prerequisite to obtaining a storm drainage permit, which contains all of the information and specifications pertaining to storm and surface water management.

Z. "Stripping" means any activity which removes the vegetative surface cover, including tree removal, clearing, grubbing and storage, or removal of topsoil.

AA. "Public Works director" means the Public Works director of the city of Aberdeen or his/her designee.

BB. "Variance" means the modification of the minimum storm and surface water management requirements for specific circumstances where strict adherence of the requirements would result in unnecessary hardship and not fulfill the intent of this chapter.

CC. "Watercourse" means any natural or artificial stream, river, creek, ditch, channel, swale, conduit, culvert, drain, or ravine, in and including any area adjacent thereto which is subject to inundation by reason of overflow or flood water.

DD. "Watershed" means the total drainage area contributing runoff to a single point.

EE. "Wetlands" means an area that has saturated soils or periodic high groundwater levels and vegetation adapted to wet conditions and periodic flooding.

#### **13.68.030 Utility Establishment**

For the purpose of carrying out the provisions of this chapter there is created and established a storm and surface water drainage utility for the city of Aberdeen pursuant to RCW chapters 35A.89 and 35.67. The primary purpose of this utility shall be responsible for the planning, design, construction, maintenance, administration, and operation of all city storm and surface water facilities and for overseeing the design, construction, and maintenance of improvements on private property where these may affect storm and surface water management. The utility shall be administered by the public works director. The city council is authorized to make funds available to the utility by appropriation, borrowing, or by other means in accordance with laws of Washington state, for the establishment maintenance, and operation of this utility.

#### **13.68.040 Transfer of property.**

All properties, property rights, and interests of every kind or nature owned or held by the city, however acquired, insofar as they relate to or concern storm or surface water facilities, are hereby transferred to the Storm and Surface Water Utility, including by way of examples and not limitation, all properties, rights and interest acquired by adverse possession or by prescription in and to the drainage and storage of storm or surface waters over and under lands, watercourses, streams, ponds, and estuaries to the full extent of inundation caused by the largest storm or flood condition.

#### **13.68.050 Storm and surface water fund created.**

A. Pursuant to state law, the city hereby declares its intention to designate the city's storm and surface water system as a utility and enterprise activity of the city to be supported all or in part by the imposition of user charges on all parcels of property within the city which discharge stormwater to the city's storm drainage facilities or are otherwise served by the city's storm drainage facilities.

B. The city hereby establishes a special fund within the city's fiscal system to be known as "The Storm and Surface Water Fund", hereinafter referred to as the fund.

C. All revenues from storm drainage user charges and other storm drainage related fees and charges as may be adopted by ordinance shall be deposited to the fund.

D. Expenditures from the Fund shall be limited to those expenditures for the improvement, repair, operation, maintenance, and administration of the storm drainage facility as defined by the public works director of the city of Aberdeen. The fund may also transfer funds to the general fund of the city that represent the reasonable and proportionate share of the cost of general city government support of the utility not covered by direct payments from the fund.

#### **13.68.060 Setting of fees and charges.**

A. The city council shall by ordinance establish a system of user charges for all parcels in the city.

B. To the extent practicable, user charges shall be based on each parcel's expected rate and volume of stormwater runoff from a parcel.

C. The city council may by ordinance establish a charge for the connection of any parcel to the city's storm drainage facilities to reflect that parcel's fair share of the cost of the existing city storm drainage facilities serving the parcel.

D. The public works director shall establish appropriate fees for the review and inspection of storm drainage facilities proposed and constructed by private development.

**13.68.070 Applicability.**

It is not intended that this chapter repeal, abrogate, or impair any existing regulations, easements, covenants, or deed restrictions. The provisions of this chapter shall be held to be minimum requirements in their interpretation and application and shall be liberally construed to serve the purposes of this chapter. When any provision of any other chapter of the city regulations conflicts with this chapter, that which provides more environmental protection shall apply unless specifically provided otherwise in this chapter.

**13.68.080 Review and approval of storm and surface water drainage plans.**

A storm and surface water drainage plan or application for a waiver shall be submitted to the city engineer by the developer for review and approval for any proposed development, unless otherwise exempted. The storm and surface water drainage plan shall be accompanied by supporting computations, drawings and sufficient information describing the manner, location and type of measures in which storm and surface water runoff will be managed from the entire development. The information supplied by the developer shall be in conformance with the Stormwater Management Manual for Western Washington as prepared by the Department of Ecology. The developer is responsible for submitting a storm and surface water management plan which meets the design requirements provided by this chapter.

**13.68.090 Exemptions.**

A. The following development activities are exempt from the provisions of this chapter and the requirements of providing storm and surface water management.

1. Agricultural land management activities;
2. Additions or modifications to existing single-family detached residential structures;
3. Developments that do not disturb over five thousand square feet of land area; or
4. City of Aberdeen owned facilities and streets.

**13.68.100 Variances.**

The city engineer may grant a written variance from any requirement of this chapter if there are exceptional circumstances applicable to the site such that strict adherence to the provisions of this chapter will result in **unnecessary hardship** and not fulfill the intent of this chapter. A written request for variance shall be provided to the city engineer and shall state the specific variances sought and reasons for their granting. The city shall not grant a variance unless and until sufficient specific reasons justifying the variance are provided by the person developing land.

**13.68.110 Permit.**

A grading/fill permit or building permit may not be issued for any parcel or lot unless a storm and surface water drainage plan has been approved by the city engineer.

**13.68.120 Permit conditions.**

In granting the plan approval, the city engineer may impose such conditions thereto as may be deemed necessary to ensure compliance with the provisions of this chapter and the preservation of public health and safety. Any surface and stormwater utility permit issued by the city may be suspended or revoked after written notice is given to the permittee for any permit violation(s).

**13.68.130 Minimum control and management requirements.**

The minimum storm and surface water control and management requirements shall be in accordance with standards adopted by the city and included in the Stormwater Management Manual for Western Washington.

**13.68.140 Design criteria.**

Storm and surface water systems shall be designed and constructed in accordance with the standards and specifications as set forth in the Standard Specifications for Road, Bridge and Municipal Construction published by the American Public Works Association (APWA) and the Washington State Department of Transportation, and Stormwater Management Manual for Western Washington published by the Washington State Department of Ecology.

**13.68.150 Maintenance agreement.**

Prior to issuance of a storm and surface water utility permit, the city shall require the applicant to execute an inspection and maintenance agreement binding on all subsequent owners of land served by the private storm and surface water drainage system. The maintenance agreement shall be recorded by the city. Such agreement shall provide for access to the system at reasonable times for regular inspection by the city or its authorized representative to ensure that the facility is maintained in proper working condition to meet design standards and any provisions established. Such agreement may contain provisions for regular or special assessments.

**13.68.160 Inspection.**

A. The developer will submit to the city a proposed construction schedule ten days prior to commencing construction. The city engineer shall conduct inspections and file reports for periodic inspections necessary during construction of storm and surface water management systems to ensure compliance with the approved plans. The developer shall notify the city upon completion of the project when a final inspection will be conducted.

B. Any portion of the work which does not comply with city regulations will be promptly corrected by the developer, after written notice from the city. The notice shall set forth the nature of corrections required and the time within which corrections will be made.

C. A final inspection shall be conducted by the city upon completion of the elements of the storm and surface water drainage plan to determine if the completed work is constructed in accordance with approved plan and this chapter. The developer shall supply an "as-built" certification by a registered professional engineer licensed in the state of Washington to certify that the facility has been constructed as shown in the "as-built" plans and meets approved plans and specifications. The city will provide the developer with a written notification of the results of the final inspection.

**13.68.170 Preventive maintenance.**

A. It shall be the responsibility of the developer or property owner to maintain all infiltration systems, retention, detention or other storm and surface water drainage structures as contained in the storm and surface water utility permit.

B. The city shall annually inspect all infiltration systems, retention, detention or other storm and surface water drainage structures.

C. If the inspection indicates improper maintenance, unsafe conditions, or danger to public health or safety, the city shall so inform the developer or property owner of those conditions as well as a schedule for remediation. The cost of such remediation is the cost of the developer or property owner. In any instance where the developer or property owner fails to make the appropriate correction, the city will take such action as necessary to protect the public health and safety. Any cost incurred by the city shall be recovered from the developer or property owner.

**13.68.180 Penalties.**

Any person convicted of violating the provisions of this chapter shall be guilty of a gross misdemeanor, and upon conviction thereof, shall be subject to a fine, plus costs and assessments or imprisonment or both for each and every violation with costs imposed at the discretion of the court. Each day that the violation continues shall be a separate offense. In addition, the city may institute injunctive, mandamus or other appropriate action or proceedings at law of equity for the enforcement of this chapter or to correct violations of this chapter, and any court of competent jurisdiction shall have the right to issue restraining orders, temporary or permanent, injunctions or other appropriate forms of remedy or relief.

**13.68.190 Cross connections prohibited.**

The installation or maintenance of any cross connection, pertaining to the connection between any storm and surface water drainage system and any sanitary sewer system, is prohibited. Any such cross connections now existing, or hereafter installed, are a nuisance and shall be abated immediately. If, after proper notice, the property owner does not abate the cross connection as directed by the city, then the city shall have the authority to abate such connection(s) and bill the property owner for all reasonable costs. Any delinquent payments shall constitute a lien.

**13.68.200 Illicit discharges prohibited.**

A. Except as provided in subsection B and C below, no person shall throw, drain, or otherwise discharge, cause or allow others under its control to throw, drain, or otherwise discharge into the stormwater system any materials other than stormwater. Any stormwater discharged shall meet the permit conditions of a current National Pollutant Discharge Elimination System Permit approved by the Washington State Department of Ecology.

B. The following discharges into the stormwater system are permitted provided the following conditions are met:

1. Discharges from potable water sources, including waterline flushing, hyper chlorinated waterline flushing, fire hydrant system flushing and pipeline hydrostatic test water; planned discharges shall be dechlorinated to a concentration of 0.1 ppm or less, pH adjusted, if necessary (to meet water quality standards) and volumetrically and velocity controlled to prevent re-suspension of sediments in the stormwater system. As an option to dechlorinating, planned discharges from potable water sources may be discharged directly to the municipal sanitary sewer system in a manner approved by the Public Works Director. Planned discharges of waterline and hydrant system flushing need not be dechlorinated at the point of discharge if the discharge methods, location, or dilution will result in a pH concentration less than 0.1 ppm at the point the water would enter a natural drainage channel.
2. Discharges from lawn watering and other irrigation runoff shall be minimized.
3. Dechlorinated swimming pool discharges: The discharges shall be dechlorinated to a concentration of 0.1 ppm or less, pH adjusted, and re-oxygenized if necessary, and volumetrically and velocity controlled to prevent re-suspension of sediments in the stormwater system and the property owner has obtained permission from the Director. Swimming pool cleaning wastewater and filter backwash shall not be discharged to the stormwater system.
4. Street and sidewalk wash water, water use to control dust, and routine external building wash down that does not use detergents: To avoid washing pollutants into the municipal stormwater system, Permittee must minimize the amount of street wash and dust control water used. At active construction sites, street sweeping must be performed prior to washing the street.
5. Other non-stormwater discharges: The discharges shall be in compliance with the requirements of the stormwater pollution prevention plan reviewed by the City, which addresses such discharges.
6. Any discharges from a construction site: Discharges must be in conformance with the stormwater pollution prevention plan (SWPPP) reviewed by the City.
7. Combined sewer overflow (CSO) discharges: This discharge must be in conformance with a current National Pollution Discharge Elimination System Permit, approved by the Washington State Department of Ecology.

C. The following categories of non-stormwater discharges are specifically allowed:

1. Diverted stream flows.
2. Rising ground waters.
3. Uncontaminated ground water infiltration.
4. Uncontaminated pumped groundwater.
5. Foundation drains.
6. Air conditioning condensation.
7. Irrigation water from agricultural sources that is commingled with urban stormwater.
8. Springs.

9. Water from crawl space pumps.
10. Footing drains.
11. Flows from riparian habitats and wetlands.
12. Non-stormwater discharges covered by another NPDES permit.
13. Discharges from emergency fire fighting activities in accordance with the City of Aberdeen Stormwater NPDES Phase II Permit, Section S2 Authorized Discharges. The City's Stormwater NPDES Phase II Permit is available to view in the office of the City Engineer.

D. Except as provided in the preceding paragraph, no person shall use this system, directly or indirectly, to dispose of any solid or liquid matter other than stormwater. No person shall make or allow any connection to the stormwater system that could result in the discharge of polluting matter. Connections to the stormwater system from the interior of structures are prohibited. Connections to the stormwater system for any purpose other than to convey stormwater or groundwater are prohibited and shall be eliminated.

E. Stormwater discharge into the sanitary sewer system is prohibited as follows:

1. No person shall discharge or cause to be discharged any stormwater, surface water, groundwater, roof runoff, subsurface drainage, uncontaminated cooling water, or unpolluted industrial process waters into any sanitary sewer, unless otherwise approved by the Director based on lack of feasible alternatives, or unless the discharge meets the condition outlined in AMC 13.52.390.

2. No person shall make connection of roof downspouts, exterior foundation drains, area drains, or other sources of stormwater surface runoff or groundwater to a building sewer or building drain, which in turn is connected directly or indirectly to a public sanitary sewer, unless such connection is otherwise approved in writing by the Director based on lack of feasible or other appropriate factors.

F. Stormwater shall be discharged to such sewers as are specifically designated as combined sewers, or storm sewer, or to a natural outlet approved by the Director. Storm drainage from hard-surfaced or graded areas such as parking lots, service station yards, and storage yards shall enter the public storm sewer system or other outlet approved by the Director and as required by this Chapter and as such facilities are available. Such storm drainage shall not be connected to or allowed to enter a sanitary sewer, unless otherwise approved in writing by the Director based on lack of feasible alternatives or other appropriate factors.

#### **13.68.210 Easements.**

All public storm drainage systems shall be required to be located within a recorded public storm drainage easement or public right-of-way. An unobstructed ingress/egress maintenance easement shall be provided for city access to said storm drainage facilities. The minimum width of the required drainage easement shall be adequate to encompass all facilities and include room for access and maintenance, as determined by the city.

#### **13.68.220 Appeals.**

An appeal of any action of enforcement of this chapter may be made to the Public Works director. If the appeal is unresolved, the appeal may be made to the city manager for final determination.